

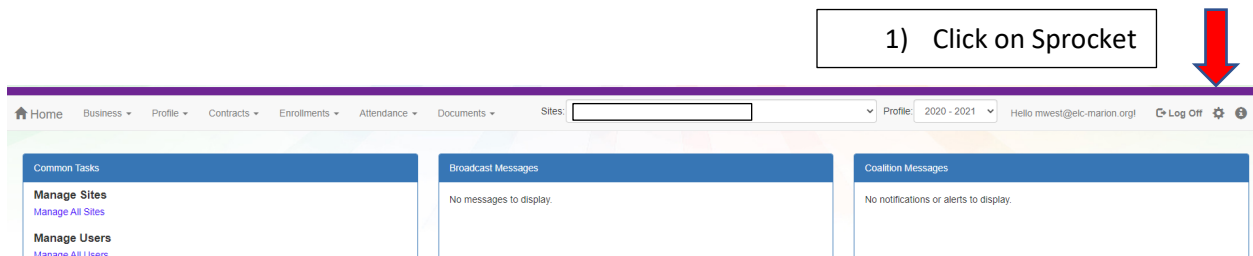
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*Provider Account: Correcting Signature on provider account*

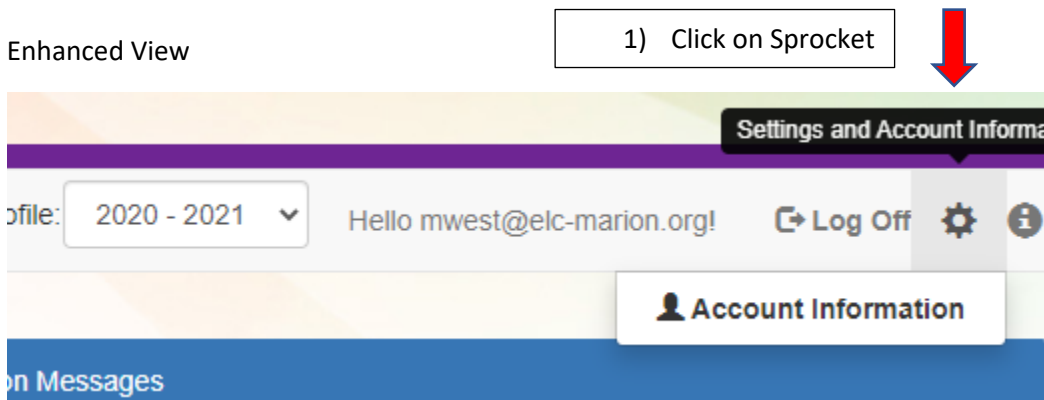
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These directions will walk you through the steps to correct your name when you go to sign your attendance, contracts or any other submissions.

- 1) From your dashboard look to the far right top side of the screen and click on the sprocket icon this is where your "Account Information" on your login is stored.



Enhanced View



A screenshot of the "Update User Account Information" form. The form title is "Update User Account Information" with a close button (X). Below the title is a message: "Please update your account details to continue". The form contains the following fields:

- First Name: Marcelle
- Middle Name: Marie
- Last Name: West
- Suffix: (empty dropdown menu)
- Phone Number: (352) 369-2315

At the bottom of the form are "Cancel" and "Save" buttons. A red arrow points to the "Save" button with a box labeled "3) Save". Another red arrow points to the "First Name" field with a box labeled "2) User Info".

- 2) Update your user information
- 3) Click "save"