



In partnership with



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www.elc-marion.org

Our Vision Statement

Children and Families in our community will have access to quality early learning programs that nurture their learning potential and prepare them for their educational success.

**FINANCE & EXECUTIVE COMMITTEE
 MEETING AGENDA
 CONFERENCE CALL ONLY
 March 26, 2020 - 8:30 a.m.**

To participate in this meeting via conference call, dial-in number is **(877) 309-2074** & conference code is **694-811-103 #**

8:30 a.m.	Call to Order	R. Colen
8:31 a.m.	Roll Call	B. Montalvo
8:34 a.m.	Consent Agenda	Section 1

ACTION ITEM

8:38 a.m.	2018 – 2019 Fiscal Audit	Handout – L. Walker
8:45 a.m.	Incentive for SR Providers	Section 2 – R. Fricks
8:50 a.m.	SR Eligibility Realignment	Section 3 – R. Fricks

DISCUSSION ITEMS

8:55 a.m. EFS MOD Update
 9:00 a.m. COVID-19 Update

CHIEF EXECUTIVE OFFICER’S REPORT

Public Comment

Adjournment

MEETING SCHEDULE for FY 2019 – 2020

Success By 6 Leadership Council 9:00 AM, Friday	Executive Committee 8:30 AM, Thursday	Full Board of Directors 8:30 AM, Thursday	Finance Committee 8:30 AM, Thursday	Help Me Grow Leadership Team 11:00 AM, Thursday
3-20-20	3-12-20 & 3-26-20		3-26-20	
	4-09-20	4-23-20		4-24-20 4-16-20
5-15-20	5-14-20		5-28-20	
	6-11-20	6-25-20		

- **ALL meetings** will be held at ELCMC, 2300 SW 17th Road, Ocala, FL 34471 or via conference call

Section

1

Consent Agenda

- March 12, 2020 Executive Committee Meeting Minutes

**Early Learning Coalition of Marion County: Executive Committee
Meeting Minutes**

Date/Time: March 12, 2020 at 8:30 AM

Location: Early Learning Coalition of Marion County

Members Present: Robert Colen; Doug Day; Paola Lopez

Present via Conference Call: Cara Meeks

Members Absent: Kathy Robbins

Guest via Conference Call: Laurie Walker, Purvis Gray & Company


Staff Present: Roseann Fricks, Chief Executive Officer; DeAnna Johnson, Chief Finance Officer; LaTrisha Sims, Chief Operations Officer; Beatriz Montalvo, Administrative Services / HR Director; Marcelle Easter, Business Information Director

Agenda Item	Summary/Discussion	Action
Call to Order	Executive Committee meeting was called to order. Beatriz Montalvo called roll and a quorum was present.	ACTION ITEM: Robert Colen called the meeting to order at 8:34 AM.
Chair Report	None at this time.	
Consideration of the Consent Agenda	The minutes from February 13, 2020 meeting, Financials through January 2020, the Current Events through February 2020, and the Community Foundation Statements from February 2020 were included in the packet with the consent agenda.	ACTION ITEM: Doug Day moved to approve, and Paola Lopez seconded the motion. Motion carried unanimously.
2018 – 2019 Fiscal Audit	Laurie Walker updated the committee on the reconciliation process, as it is not yet completed. A draft will be presented for approval at the Finance Committee meeting on March 26 th and the Executive committee will also be in attendance to review and approve. It will be made available to all Board of Directors via email for review.	ACTION ITEM was tabled until the Finance and Executive Committee meet on March 26 th at 8:30 AM.
Board Nomination	Roseann asked to approve the below Board members for four-term terms, as they are interested and eligible. <ul style="list-style-type: none"> • Brenda Ford, Private Sector Representative, beginning May 1, 2020 through April 30, 2024. • Earlene Carte, Faith Based Child Care Provider Representative, beginning July 1, 2020 through June 30, 2024. 	ACTION ITEM: Doug Day moved to approve, and Paola Lopez seconded the motion. Motion carried unanimously.
2019 – 2020 OEL Grant Agreement Amendment	The Executive Committee unanimously agreed to not sign the 2019 – 2020 OEL Grant Agreement Amendment.	ACTION ITEM was tabled.
2020 – 2021 Sliding Fee Schedule	LaTrisha asked to approve the 2020 – 2021 Sliding Fee Schedule and modification of parent fees based on the updated Federal Poverty Level Guidelines and guidance received from the Office of Early Learning for fiscal year 2020 – 2021 due to the Federal Poverty Increase and increase in minimum wage, as detailed on the Action Sheet.	ACTION ITEM: Doug Day moved to approve, and Paola Lopez seconded the motion. Motion carried unanimously.

Agenda Item	Summary/Discussion	Action
COVID-19 Update	We continue to stay informed through Mark Lander, MCHD; OEL; DOE; DCF; and will take every measure to keep our staff and families safe.	INFORMATION
EFS MOD Update	Roseann and Marcelle provided the following highlights on the status of EFS MOD: <ul style="list-style-type: none"> We are finalizing the numbers from 2018 – 2019. Staff have started printing 2019 – 2020 to start manually counting provider attendance in hope to have a more timely audit for next fiscal year. OEL has given us two more reports for data clean up in hopes to fix some of the calculations. 	INFORMATION
SB6 Leadership Council Update	Roseann shared that the SB6 Leadership Council will be changing their meetings to quarterly for the next fiscal year. Sally Kelly and Brittney Mahaffey are both interested in joining the SB6 Leadership Council.	INFORMATION
Legislative Update	House Bill 1013 is pretty much dead. The ELAC will be eliminated.	INFORMATION
Chief Executive Officer's Report	Roseann shared the following highlights: <ul style="list-style-type: none"> "No Small Matter" will be held at CF Dassance Fine Arts Center from 6:00 to 9:00 PM. We currently have 446 children on the Waitlist and will continue to make every effort to clear it by the end of the fiscal year. 	
Public Comment	None	
Adjournment		Meeting adjourned at 9:24 AM

Reported by: Beatriz Montalvo, Administrative Services / HR Director

Approved by:  _____
Signature

 _____
Date

NOTE – For additional information on any of the above items, please contact C.E.O., Roseann Fricks at rfricks@elc-marion.org.

Section

2



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Action Sheet

FINANCE / EXECUTIVE COMMITTEE

March 26, 2020

SUBJECT: Approval of financial support for childcare providers

ACTION ITEM

Approve re-allocation of up to \$100,000 from the ELCMC Quality Budget to allow us to pay Marion County School Readiness providers \$50 a day beginning March 16th for a maximum of five week or until \$100,000 has been utilized for each day the child care provider was opening and operating. This action would allow each school readiness provider to receive a maximum of \$1,250 is the school readiness provider was operating five days a week during the indicated time frame.

BACKGROUND INFORMATION

COVID-19 has created challenging times for our childcare providers, most of which are small businesses in Marion County. Financial burdens are being incurred by these small businesses as parents encounter challenges with working on a regular basis, maybe having their work hours decreased, or even being displaced from their place of employment as businesses close for the safety of the community.

To support the small local businesses of childcare in Marion County, the above action will allow the businesses to meet some of their financial needs during this challenging time.

The Coalition encourages the providers to use the funds in a manner that best needs their needs, including and prioritizing salaries for their staff.

The Coalition requests the Executive Committee approve this action for immediate implementation, to be paid to the providers as follows:

Payment for March 16th – March 31st will be received by the Provider by April 3, 2020

Payment for April 1st – April 17th will be received by the Provider by April 24, 2020.

Section

3



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Action Sheet

FINANCE / EXECUTIVE COMMITTEE

March 26, 2020

SUBJECT: Approval of financial support for childcare for first responders and medical personnel during the month of April 2020

ACTION ITEM

Approve allocation of up to \$20,000 from the Coalition Account at the Community Foundation to allow us to pay for child care services for first responders and medical personnel during the COVID-19 crisis. Rates would be paid to contracted providers at the current Coalition Maximum Provider Payment Rate. Payment would be made to the childcare providers through this action item for any first responder or medical personnel who does not meet the eligibility criteria to receive services through the School Readiness program. This funding opportunity would be available beginning April 1, 2020 through April 30, 2020 or until the funds are expended. At an average rate of \$120 per week for one child, this action would allow 39 children to receive services for the month of April, should the need arise.

BACKGROUND INFORMATION

COVID-19 has created challenging times for our community, impacting the health of our residents and potentially requiring additional medical services for our residents. This action would allow the Coalition to support the sacrifices of these individuals, as well as insure they are available to provide services to residents needing assistance.

The Coalition requests the Executive Committee approve this action for immediate implementation.