ELCMC Early Learning Coalition of Marion County, Inc.

In partnership with
United Way
SUCCESS BY 6

2300 SW 17th Road, Ocala, FL 34471
352-369-2315 FAX 352-369-2475 www.elc-marion.org

Our Vision Statement

Children and Families in our community will have access to quality early learning programs that nurture their learning potential and prepare them for their educational success.

Board Meeting
AGENDA
December 21, 2017 - 8:30 a.m.

To participate in this meeting via conference call, dial-in number is (888) 670-3525 & conference code is 7148104574#

8:30 a.m.	Call to Order	R. Colen
8:31 a.m.	Roll Call	M. Easter-West
8:33 a.m.	Chair Report	R. Colen
8:35 a.m.	Success Story	J. Henningsen
8:38 a.m.	Consent Agenda	Section 1

RATIFICATION ITEM

8:40 a.m.	Community Foundation	Section 2 – R. Colen

ACTION ITEM

Administration

8:44 a.m.	2016 – 2017 Audit Report	Section 3 – L. Walker/M. White/G. Heder
8:46 a.m.	Endorsement Policy	Section 4 – R. Colen/R. Fricks
8:50 a.m.	2017 – 2018 Budget Revision 2E	Section 5 – R. Fricks/D. Johnson
8:52 a.m.	MCPS Board Appointment	Section 6 – R. Fricks

DISCUSSION ITEMS

9:04 a.m.	ELCMC Committee Updates	L. Seiffer/M. Hancock
9:08 a.m.	Department of Children & Families	R. Forrester
9:12 a.m.	Marion County – County Commission Update	Commissioner Stone
9:14 a.m.	Marion County Public Schools Update	Holly Gerlach
9:16 a.m.	Child Care Partner Report	Gwen Wilson
9:20 a.m.	CareerSource Update	Kathleen Woodring

INFORMATION ITEMS

- Parent Comments for October & November 2017
- Progress Dunnellon Kickoff
- "SB6 Receives donation of diapers" – Article
- Community Events
- Early Learning Performance Project Funding

CHIEF EXECUTIVE OFFICER'S REPORT

Public Comment

Adjournment

Good Beginnings = Great Endings

MEETING SCHEDULE for FY 2017 – 2018

Program/VPK Committee 8:30 AM, ~~Thursday~~ Wednesday	Success By 6 (SB6) Leadership Council 9:00 AM, Friday	Executive Committee 8:30 AM, Thursday	Board of Directors 8:30 AM, Thursday	Finance Committee 8:30 AM, Thursday
		12-14-17	12-21-17	
1-17-18	1-19-18	1-11-18		1-25-18
		2-8-18	2-22-18	
3-28-18	3-16-18	3-8-18		3-29-18
		4-12-18	4-26-18	
	5-18-18	5-10-18		5-24-18
6-20-18		6-14-18	6-28-18	

- **All meetings** will be held at ELCMC, 2300 SW 17th Road, Ocala, FL 34471

Section 1

Consent Agenda

- October 26, 2017 Full Board Meeting Minutes
- Financials through October 2017
- Current Events through November 2017

Early Learning Coalition of Marion County: Full Board
Annual Meeting Minutes

Date/Time: October 26, 2017 at 8:30 AM

Location: Early Learning Coalition of Marion County

Members Present: Lisa Seiffer; Robert Colen; Howard Moon; Brenda Ford; Judy Johnson; Commissioner Michelle Stone; Doug Day; Ryan Lilly; Richard Forrester; Kathleen Woodring; Lynne Hough; Beth Abel; Earlene Carte; Paola Lopez; Kathy Robbins, Jeane Henningsen

Via Phone: Cara Meeks; Gwen Wilson

Members Absent: Melissa Hancock; Roberta Brant; Autumn Tomas

Guests: Sam Sweezy, OEL; Lisa Zenoz, OEL; Laura McKinley, OEL

Staff Present: Roseann Fricks, Chief Executive Officer; DeAnna Johnson, Chief Finance Officer; Anita Winter, Chief Operations Officer; Beatriz Montalvo, Administrative Services / HR Director; Elizabeth Deola, Chief Programs Officer; Ruby Phillips, Quality Initiatives Director; Cody Hosford, CSC-Eligibility

Agenda Item	Summary/Discussion	Action
Call to Order	Board meeting called to order. Beatriz Montalvo called roll. A quorum was present.	Robert Colen called the meeting to order at 8:35 a.m.
Chair Report	Robert shared the following highlights: • ELCMC was awarded the full amount of $95,272 from the CDBG Grant. Roof reconstruction will start on September 13th. • A highlight video was played of the 18 years of ELCMC history. • Through a $52,500 grant the Coalition will be a part of Progress Dunnellon – It will create a transformative practice to improve and increase early educational services and opportunities.	
Consideration of the Consent Agenda	The minutes from August 24, 2017 meeting were included in the packet with the consent agenda.	**ACTION:** Doug Day moved and Commissioner Stone seconded the motion. The motion carried unanimously.
COOP Plan	Anita asked to approve the Continuity of Operations Plan – Delegation of Authority, as detailed on the Action Sheet.	**ACTION:** Lynne Hough moved and Kathleen Woodring seconded the motion. The action carried unanimously.
Resignation from SB6 Council	Roseann asked to approve the resignation from SB6 Leadership Council member, Dr. Anna DeWese – term July 1, 2013 through June 30, 2019, as detailed on the Action Sheet. The Executive Committee appointed Jeanne Henningsen to represent the Coalition – term August 24, 2017 – June 30, 2019.	**ACTION:** Commissioner Stone moved and Jeanne Henningsen seconded the motion. The action carried unanimously.
ELCMC Committee Updates	The following highlights were discussed with the committee: • Early Learning with a Heart – Will roll out by the end of next week; in hopes to motivate our awesome teachers to thrive and emphasize on quality programs. • SB6 will host "Fall in Love with Reading" at the College of Central Florida from 10 AM to 1 PM on September 30th. • Marion Co. Disability Alliance will celebrate their 3rd Annual Resource Round up at ELCMC on September 16th from 10 AM to 2 PM. Regis Woods will be the key note speaker.	**DISCUSSION**
MCPS Update	A 4-million-dollar grant was awarded to the MCPS to expand the inclusion model to more schools in the county.	**DISCUSSION**
DCF Update	Richard Forrester provided the number of investigations and special conditions cases closed in Marion County. If additional information	**DISCUSSION**

Agenda Item	Summary/Discussion	Action
	is needed, Child Care Inspection Reports are available at www.myflfamilies.com.	
Marion County Commissioners Update	Commissioner Michelle Stone announced the County Public Budget meetings on September 7th and 21st at 7 PM in the auditorium. All are welcomed to attend!	**DISCUSSION**
Parent Comments for June and July 2017	• In June 2017, there were 109 surveys completed. • In July 2017, there were 116 surveys completed.	**INFORMATION**
Recognition to SB6	The Ocala Star-Banner article, "Coalition donates diapers to families", was included for informational purposes.	**INFORMATION**
Reddick Born Learning Trail	Pictures of the Reddick Born Learning Trail were included in the packet for informational purposes.	
OEL – Notice of Management Decision	OEL letter RE: Notice of Management Decision, was included in the packet for informational purposes.	**INFORMATION**
AHAP Award	ELCMC was awarded the Agencies Help Associations Prosper (AHAP) award from FFCCHA (Florida Family Child Care Home Association), for continually going above and beyond for the family child care providers in Marion County. The award letter was included in the packet for informational purposes.	**INFORMATION**
Publix Charities	ELCMC has been awarded a $3,000 grant from Publix Super Market Charities for their annual community match fund. The letter was included in the packet, for informational purposes.	**INFORMATION**
ELCMC Outreach Events Calendar	The ELCMC Outreach Events Calendar for August was included in the packet for information and planning purposes.	**INFORMATION**
Chief Executive Officer Report	Roseann reminded the Board to SAVE THE DATE – Children's First Breakfast on November 9th with Key Note Speaker from Mission: Readiness, Major General Ronald O. Harrison. Roseann shared the request from MCPS to support Footsteps2Brillance app. After research and consideration, it is the recommendation of staff that ELCMC not support this app at this time for children under the age of four. Robert led the Board discussion on this topic. By consensus the Board directed staff to NOT support this app at this time for children under the age of four.	**INFORMATION**
Public Comment	Cody presented to the Board our new social media campaign – #ELCMC Rocks, #SB6, #ReadAloud15. In hopes to bring more awareness within the community.	**INFORMATION**
Adjournment	Robert Colen adjourned the meeting.	**The meeting adjourned at 9:35 AM**

Reported by: Beatriz Montalvo, Administrative Services / HR Director

Approved by: Robert J Colen 12/21/17

Signature Date

NOTE – For additional information on any of the above items, please contact Chief Executive Officer, Roseann Fricks at rfricks@elc-marion.org.

Financials for December 14, 2017 Executive Committee Meeting

- Budget vs Actual Analysis – October 2017
- School Readiness Children Served
- Voluntary Pre-kindergarten Children Served
- Analysis of School Readiness Direct Services
- Analysis of School Readiness Budget
- Analysis of Voluntary Pre-kindergarten Budget

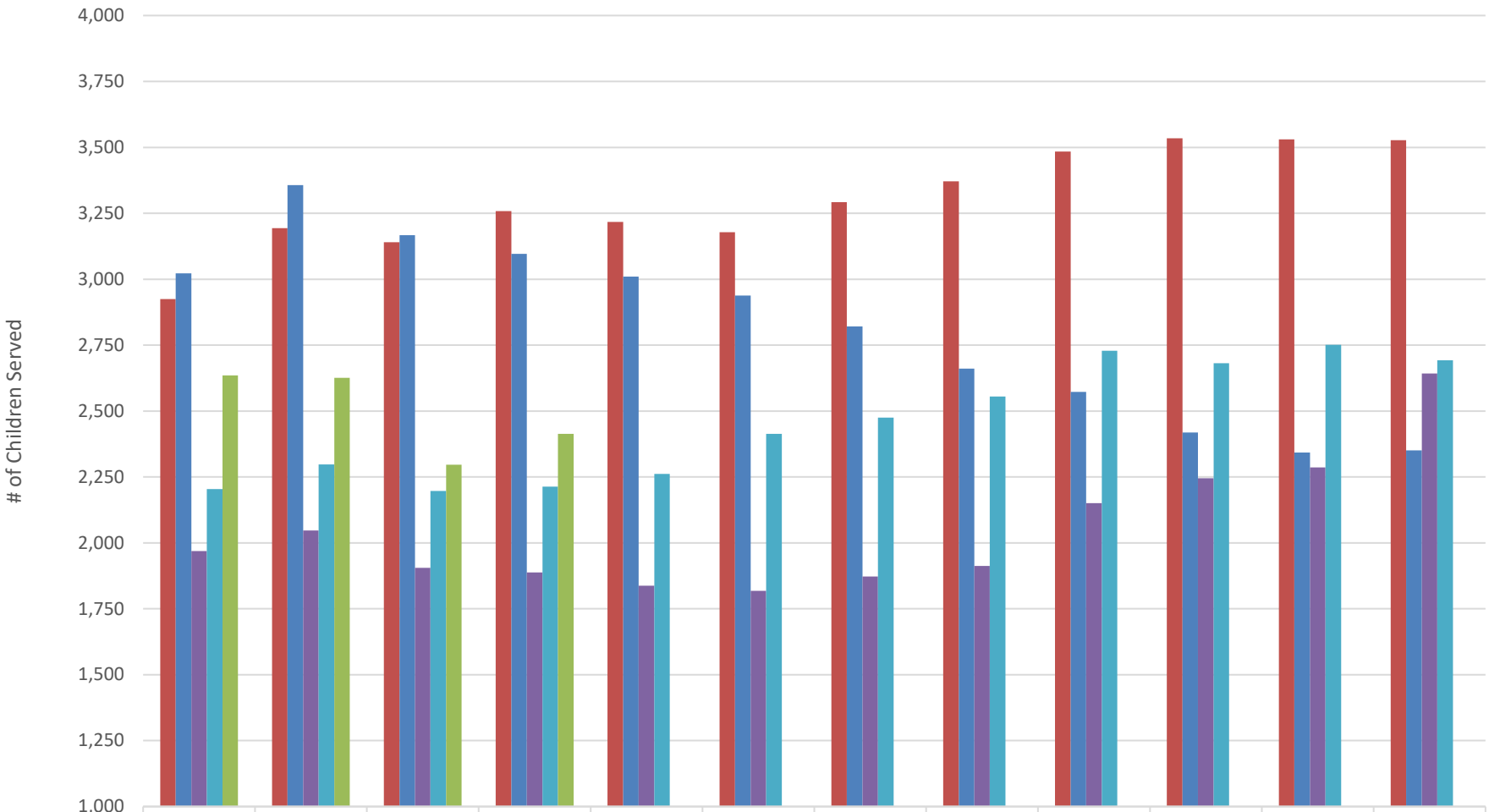
ELCMC Early Learning Coalition of Marion County, Inc.

For the Fiscal Year Ending June 30, 2018

Line #	Budget Line Item Account Name	Coalition Programs		Year to Date Analysis				Variance Analysis Notes	Agency Plan of Action
		2017-18 Budget	Actual Expenses as of 10/31/17	% of Year	% of Budget	Over/Under	Variance %		
001	SR Direct Child Services	$ 7,997,661.00	2,572,824.81	33.33%	32.17%	Under	-1.16%		
002	VPK Direct Child Services	$ 5,368,473.00	1,824,986.77	33.33%	33.99%	Over	0.66%		
003	Other Direct Child Services	$ 360,837.22	$ 85,175.57	33.33%	23.60%	Under	-9.73%		
004	Salaries and Benefits	$ 1,455,247.75	462,612.92	33.33%	31.79%	Under	-1.54%		
005	Staff Development	$ 15,000.00	4,830.00	33.33%	32.20%	Under	-1.13%		
006	Professional Services	$ 114,471.00	37,984.80	33.33%	33.18%	Under	-0.15%		
007	Occupancy	$ 45,572.00	15,849.81	33.33%	34.78%	Over	1.45%		
008	Postage, Freight, and Delivery	$ 3,825.00	1,262.36	33.33%	33.00%	Under	-0.33%		
009	Equipment Leases	$ 7,227.00	2,374.00	33.33%	32.85%	Under	-0.48%		
010	Supplies	$ 18,295.00	5,934.36	33.33%	32.44%	Under	-0.90%		
011	Communications	$ 10,296.00	2,188.79	33.33%	21.26%	Under	-12.07%	Regular phone services are less than originally projected	Adjustment between local and cellular service only.
012	Insurance	$ 25,218.06	22,078.29	33.33%	87.55%	Over	54.22%	All insurance with exception of WC fully expensed in July 2017.	No adjustment necessary
013	Tangible Personal Property	$ 7,200.00	994.18	33.33%	13.81%	Under	-19.53%	Expenses budgeted to occur in December 2017.	No adjustment necessary
014	Quality Initiatives	$ 292,045.00	57,321.86	33.33%	19.63%	Under	-13.71%	Timing of trainings and other events.	No adjustment necessary
015	OEL Special Projects	$ 186,355.00	-	33.33%	0.00%	Under	-33.33%	Based upon completion of benchmarks.	No adjustment necessary
016	Travel	$ 24,215.75	7,808.06	33.33%	32.24%	Under	-1.09%		
017	Other Expenses	$ 49,099.90	15,599.00	33.33%	31.77%	Under	-1.56%		
018	Other Program Expenses (SB6)	$ 36,593.00	11,465.04	33.33%	31.33%	Under	-2.00%		
019	Depreciation/PY Adjustment	$ 139,933.86	123,120.36	33.33%	87.98%	Over	54.65%	OEL PY Adj reflected	No adjustment necessary
	TOTAL	**$ 16,157,565.54**	**$ 5,254,410.98**	**33.33%**	**32.52%**	**Under**	**-0.81%**		

ELCMC Early Learning Coalition of Marion County, Inc.

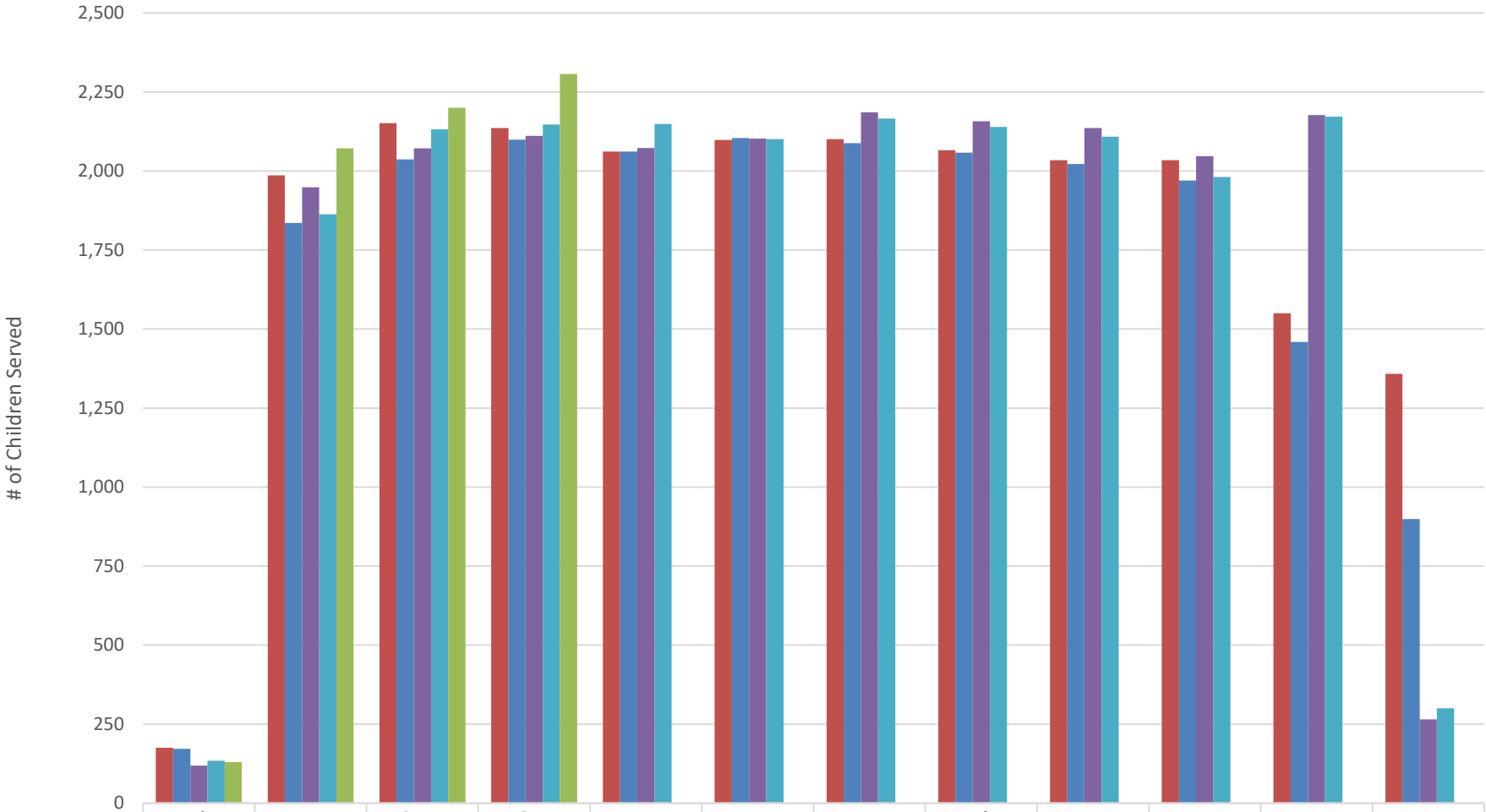
School Readiness
Children Served per Month



	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
13-14 Actual	2,925	3,194	3,140	3,258	3,217	3,178	3,292	3,371	3,484	3,534	3,530	3,527
14-15 Actual	3,022	3,357	3,167	3,096	3,010	2,938	2,821	2,661	2,573	2,419	2,343	2,351
15-16 Actual	1,969	2,047	1,905	1,888	1,838	1,818	1,873	1,913	2,151	2,245	2,286	2,642
16-17 Actual	2,204	2,297	2,197	2,213	2,262	2,413	2,475	2,555	2,729	2,681	2,751	2,693
17-18 Actual	2,635	2,626	2,296	2,413								

ELCMC Early Learning Coalition of Marion County, Inc.

Voluntary Prekindergarten
Children Served per Month

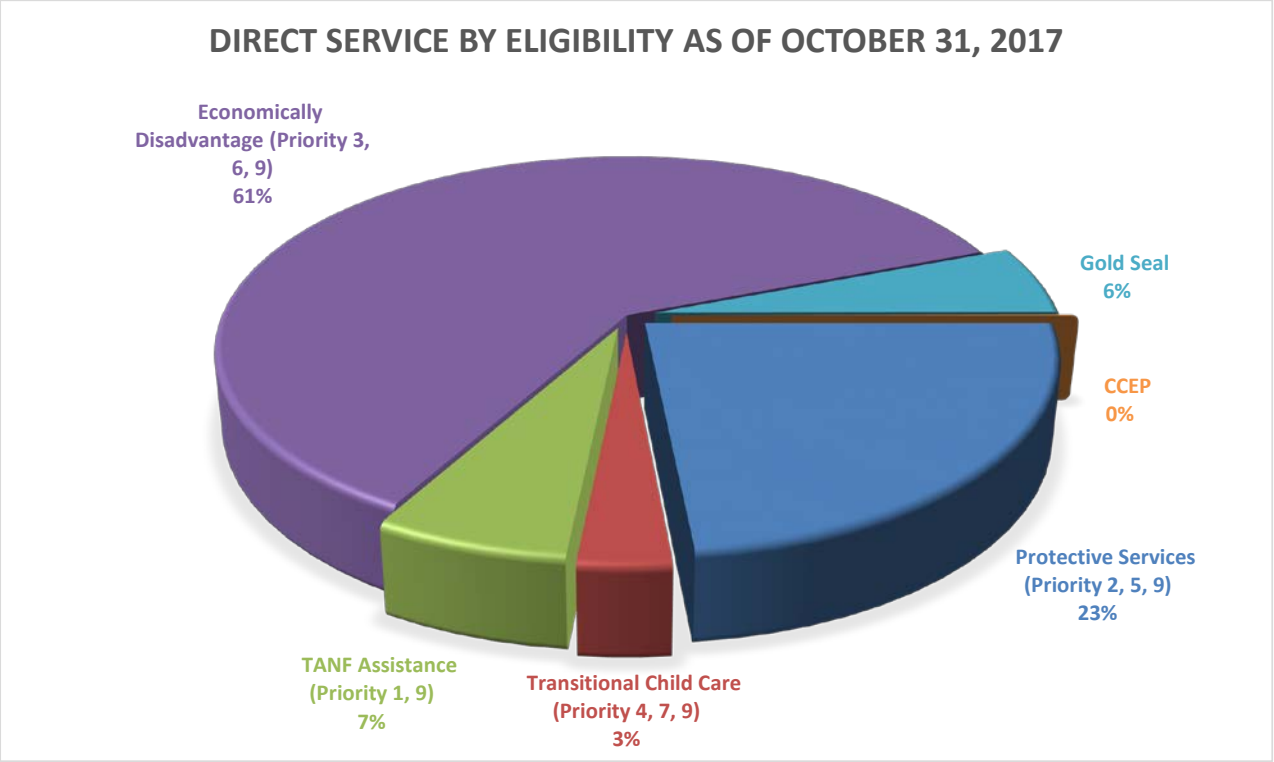


	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
13-14 Actual	175	1986	2151	2136	2062	2098	2101	2066	2034	2034	1550	1358
14-15 Actual	172	1,836	2,037	2,099	2,062	2,104	2,088	2,058	2,022	1,970	1,459	899
15-16 Actual	119	1,949	2,072	2,111	2,073	2,103	2,186	2,157	2,136	2,047	2,177	265
16-17 Actual	134	1,863	2,132	2,147	2,149	2,101	2,166	2,139	2,109	1,981	2,172	300
17-18 Actual	130	2,072	2,200	2,307								

ELCMC Early Learning Coalition of Marion County, Inc.

ANALYSIS OF SCHOOL READINESS DIRECT SERVICES
For the Fiscal Year Ending June 30, 2018

CATEGORY	Actual as of 10/31/17
DIRECT SERVICES:	
Protective Services (Priority 2, 5, 9)	604,606
Transitional Child Care (Priority 4, 7, 9)	80,558
TANF Assistance (Priority 1, 9)	168,100
Economically Disadvantage (Priority 3, 6, 9)	1,568,331
Gold Seal	149,553
CCEP	1,677
TOTAL DIRECT SERVICES	**$ 1,968,219**

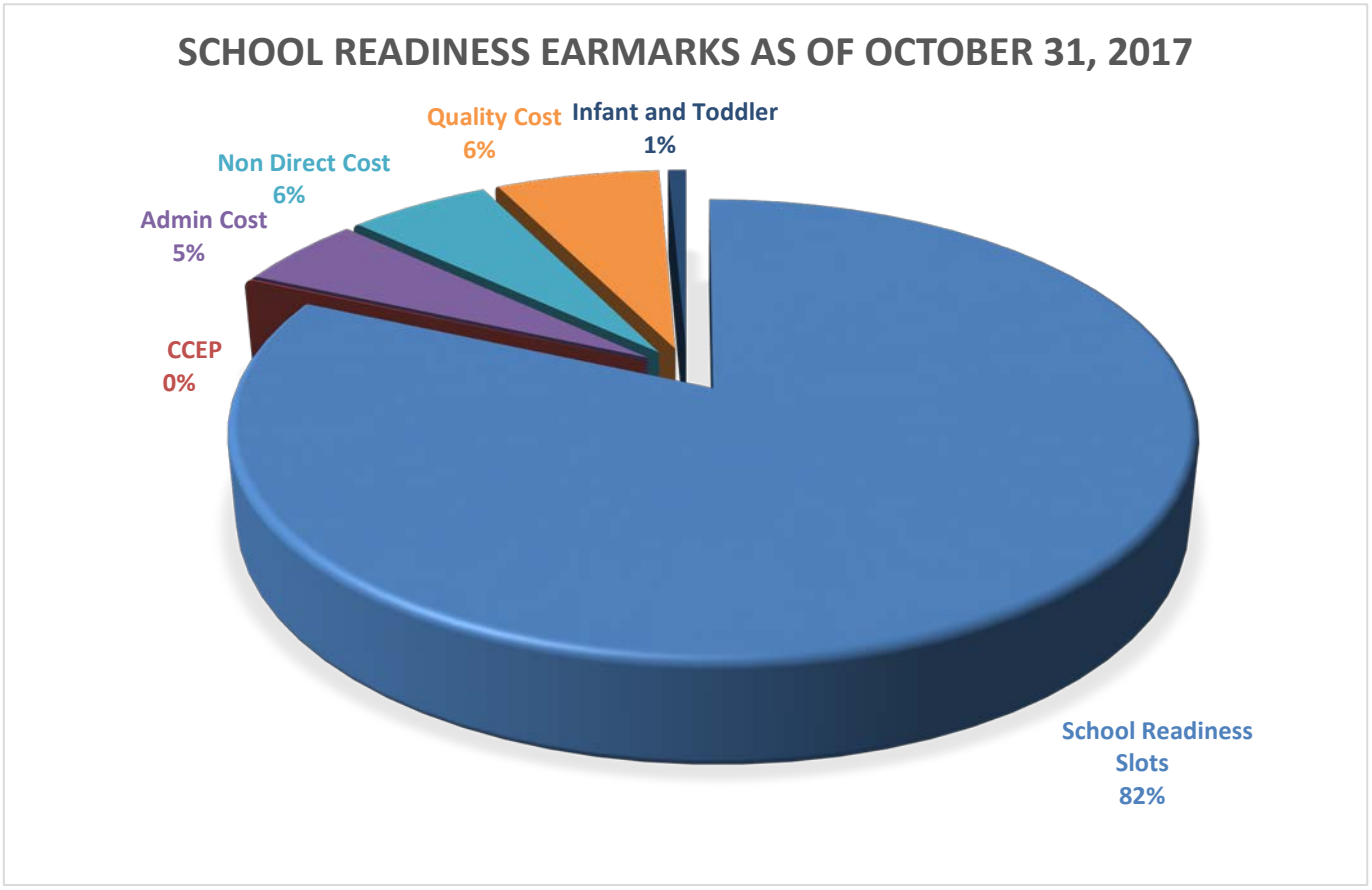


Priority 1 - Children younger than age 13 whose parents receive temporary cash assistance and are subject to federal work requirements.
Priority 2 - At-risk children younger than age 9.
Priority 3 - Economically disadvantaged children until eligible to enter kindergarten. Their older siblings up to the age that eligible to enter 6th grade may also be served.
Priority 4 - Children from birth to kindergarten whose parents are transitioning from the temporary cash assistance work program to employment.
Priority 5 - At-risk children who are at least age 9 but younger than 13. Those with siblings in priority groups 1 - 3 are higher priority than other children ages 9-13 in this priority group.
Priority 6 - Economically disadvantaged children younger than 13. Priority in this category is given to children who have a younger sibling in the School Readiness Program under priority 3.
Priority 7 - Children younger than 13 whose parents are transitioning from the temporary cash assistance work program to employment.
Priority 8 - Children who have special needs and current individual educational places from age 3 until they are eligible to enter kindergarten.
Priority 9 - Children concurrently enrolled in the federal Head Start Program and VPK, regardless of priorities 1-4.

ELCMC Early Learning Coalition of Marion County, Inc.

ANALYSIS OF SCHOOL READINESS BUDGET
For the Fiscal Year Ending June 30, 2018

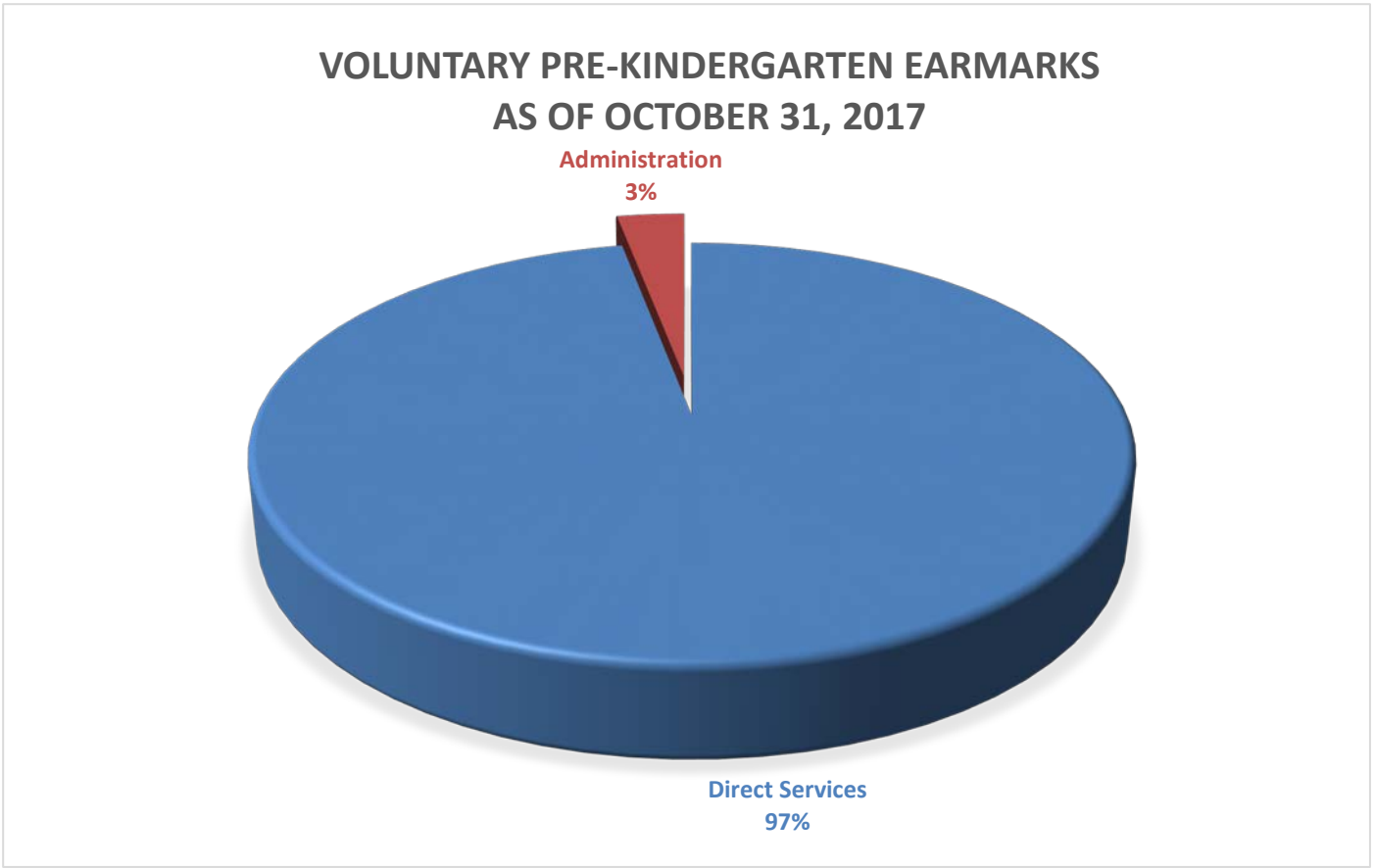
CATEGORY OF SPENDING	2017-18 Notice of Award	Actual as of 10/31/17	Current Earmark	Earmarks/Restrictions
AWARD AMOUNT	**$ 9,792,633**	**$ 3,148,049**		
DIRECT SERVICES:				
School Readiness Slots	7,607,531	2,571,148	81.67%	Minimum 78%
CCEP	39,388	1,745	0.06%	Maximum $39,388
TOTAL DIRECT SERVICE	**$ 7,646,919**	**$ 2,572,893**	**81.73%**	
NON DIRECT SERVICES:				
Admin Cost	487,662	162,331	5.16%	Maximum 5%
Non Direct Cost	1,146,233	180,710	5.74%	
Quality Cost	390,130	209,306	6.65%	Minimum 4%
Infant and Toddler	121,689	22,809	0.72%	Minimum $121,689
TOTAL NON DIRECT SERVICES	**$ 2,145,714**	**$ 575,156**	**18.27%**	Maximum 22%



ELCMC Early Learning Coalition of Marion County, Inc.

ANALYSIS OF VOLUNTARY PRE-KINDERGARTEN BUDGET
For the Fiscal Year Ending June 30, 2018

CATEGORY OF SPENDING	2017-18 Notice of Award	Actual as of 10/31/17	Current Earmark	Earmarks/Restrictions /Comments
Direct Services	$ 5,368,473	$ 1,707,140	90.91%	Not including provider pre-payments
Administration	$ 214,739	$ 52,769	3.09%	Maximum 4% of actual Direct Services
AWARD AMOUNT	**$ 5,583,212**	**$ 1,877,755**		



CURRENT EVENTS
CEO Report 2017 - 2018

	July	August	September	October	November	December	January	February	March	April	May	June	
Customer (Parent/Caregiver) Service													
Meetings													YTD Total
School Readiness	502	582	292	328	365								2,069
VPK	57	95	18	15	20								205
Inclusion Services	12	20	8	10	4								54
Incoming Calls	8,828	3,579	1,873	2,171	1,842								18,293
Outgoing Calls	2,846	3,029	2,111	2,243	1,785								12,014
CCR&R Interviews	507	543	196	418	372								2,036
Children Enrolled													YTD Average
School Readiness	3,060	3,029	2,889	2,795	2,799								2,914
VPK - Fall Program		2,077	2,245	2,338	2,357								0
VPK - Summer Program	135	135											135
Children Served													YTD Average
School Readiness	2,635	2,626	2,296	2,413	2,481								2,490
VPK - Fall Program		1,943	2,200	2,307	2,385								0
VPK - Summer Program	130	129											130
Percentage of Enrollment Served													YTD Average
School Readiness	86%	87%	79%	86%	89%								85%
VPK - Fall Program		94%	98%	99%	101%								0%
VPK - Summer Program	96%	96%											96%
Compliance													YTD Total
Fraud Reports	2	1	5	1	3								12
Quality Initiative Services													YTD Total
Number of SR Child Care Providers	110	115	115	115	115								570
Number of VPK Child Care Providers	15	96	96	96	96								399
Trainings Provided/Attendees	1 / 35	1 / 58	3 / 79	4 / 123	2 / 17								9 / 295
Community Awareness													YTD Total
Number of Staff Attended Events	11	1	10	5	2								29
Children's Books, Parent Resources, Etc. distributed to the Community (Events/Agencies/Businesses)	297	651	308	418	339								2,013
ELCMC Website Statistics													YTD Total
Number of Visits	7,472	5,373	2,312	2,831	2,526								20,514
Average Visits Per Day	241	173	78	91	84								667
Parent Education													YTD Total
Read Aloud Partners	279	321	325	330	334								1,589
Bucket of Books	189	231	235	0	244								899
Pack N Plays distributed	21	8	9	11	15								64
Trainings Conducted	1	3	3	3	4								14
Staff Development													YTD Total
Presentations	1	4	2	0	0								7
Trainings Attended	14	22	15	20	1								72

For specific details on any of the above activities plese contact Beatriz Montalvo at bmontalvo@elc-marion.org

Ratification Items

Section 2

ELCMC Early Learning Coalition of Marion County, Inc.

In partnership with United Way SUCCESS BY 6™

Ratification Sheet

BOARD OF DIRECTORS

December 21, 2017

SUBJECT: Community Foundation For Ocala Marion County

PROPOSED ACTION

Approve entering into Designated Agency Endowment Fund Agreement with the Community Foundation For Ocala Marion County.

BACKGROUND INFORMATION

During the recent 2017 – 2018 Financial Monitoring conducted by OEL, it was noted that the Coalition had "incomplete documentation of donor restricted contributions". This observation was made in reference to the opportunity received by the Coalition through our partnership with Family Times wherein the Coalition received proceeds from Family Times. The proceeds were from advertisers with the first Annual Early Learning Edition of Family Times.

The OEL was unclear as to whether or not the proceeds received should be allocated to Program Income or to the Coalition's Building Account. After further discussion the OEL has agreed to allow the Coalition to use the funds received through this partnership for the Building Account.

In order to insure there is no misunderstanding of restrictions around future donations received through partnerships or individuals, Coalition management is recommending entering into a Designated Agency Endowment Fund Agreement with the Community Foundation For Ocala Marion County for maintenance of funds designated for our building account.

On December 14, 2017 the Executive Committee met and approved entering into the Designated Agency Endowment Fund Agreement with the Community Foundation For Ocala Marion County contingent on approval by the Executive Committee of the Spending Policy.

Available Upon Request:

Designated Agency Endowment Fund Agreement Between The Community Foundation for Ocala Marion County, Inc., and Early Learning Coalition of Marion County, Inc.

ACTION ITEMS

Section 3

ELCMC Early Learning Coalition of Marion County, Inc.

In partnership with United Way SUCCESS BY 6™

Action Sheet

BOARD OF DIRECTORS

December 21, 2017

SUBJECT: Draft 2016-2017 ELCMC Audited Financial Statements

PROPOSED ACTION

Approve draft 2016-2017 ELCMC Audited Financial Statements.

BACKGROUND INFORMATION

The preliminary draft audited financial statements were received by the Coalition on November 29, 2017. The preliminary draft did not include the Schedule of Expenditures of Federal Awards as this information had not been released by the Office of Early Learning and was not received until December 5, 2017. The IRS Form 990 is still outstanding as well.

Coalition management has reviewed the preliminary report and requested a few corrections due to typographical error and a date error.

Due to the cancellation of the Finance Committee, Coalition management, with the approval of the Finance Committee Chair and Board of Directors Chair, the draft audit report was presented to the Executive Committee on December 14, 2017, and was approved with one noted correction required within the footnotes.

To be Distributed at Board Meeting:

Draft 2016-2017 ELCMC Audited Financial Statements.

Section 4

ELCMC Early Learning Coalition of Marion County, Inc.

In partnership with United Way SUCCESS BY 6™

Action Sheet

BOARD OF DIRECTORS

December 21, 2017

SUBJECT: Policy on Endorsements

PROPOSED ACTION

Approve a Policy on Endorsements.

BACKGROUND INFORMATION

Periodically members of the Coalition are asked to endorse or support a specific product or service. It is in the best interests of the Coalition to set a policy on endorsements.

The attached policy addresses requests that might be received from vendors and partners concerning endorsements or requests for support.

Once approved by the Board of Directors, the Policy on Endorsements will be placed on our website and shared with our partners, as appropriate.

The attached has been forwarded to the Office of Early Learning for their review.

The Executive Committee unanimously approved the Policy on Endorsements at their meeting on December 14, 2017.

On December 14, 2017 the ELCMC received communication from the Office of Early Learning for additional suggestions to the Policy, as approved by the Executive Committee. The attached includes the suggested language from the Office of Early Learning in red font.

Supporting Documentation Included:

Policy on Endorsements, as amended December 14, 2017

ELCMC Early Learning Coalition of Marion County, Inc.

www.elc-marion.org

2300 SW 17th Road
Ocala, FL 34471 Phone (352) 369-2315 Fax (352) 369-2475

POLICY ON ENDORSEMENTS

EFFECTIVE DATE: December _____, 2017

The Early Learning Coalition of Marion County (ELCMC) is committed to complying with laws and regulations. This Policy is necessary because of the potential for misunderstandings or misuse.

The Early Learning Coalition of Marion County (ELCMC) sometimes receives requests from vendors or partners to formally endorse products and services or enterprise. Endorsement is defined as giving public approval or support to someone or something or to a cause.

The Early Learning Coalition of Marion County (ELCMC), as a 501 (c) (3) not-for-profit Florida corporation, does not formally endorse any commercial product, service or company.

Individuals ~~staff~~ employed with the Early Learning Coalition of Marion County (ELCMC) or serving the Early Learning Coalition of Marion County (ELCMC) as a volunteer, may give their opinion or make endorsements solely in their personal capacity. Individual staff ma~~n~~y not make any comments ~~that~~ in any way that promote~~s~~ unsafe or dangerous activities or violate local, state, or federal law.

Individual staff may not make statements about products or experiences not personally used, examined or evaluated. Individual staff ~~and~~ may not engage in communication that is defamatory or infringes upon the privacy and publicity rights of others.

Any individual who provides personal opinions and ~~are~~ is identified as connected with the Early Learning Coalition of Marion County (ELCMC), must disclose that their views do not necessarily represent those of the Early Learning Coalition of Marion County (ELCMC), or any of its employees, volunteers, Officers or Directors.

Photographs published of identifiable Early Learning Coalition of Marion County (ELCMC) buildings or signs~~,~~ which imply an endorsement of a product or service are not ~~permissible~~ authorized (for example, an advertisement for a day care center in front of the Early Learning Coalition of Marion County (ELCMC) building).

Use of case studies describing the experience of a vendor with the Early Learning Coalition of Marion County (ELCMC) or one of its units are ~~generally~~ discouraged when intended for promotional purposes. For example, if the Early Learning Coalition of Marion County (ELCMC) is using a product, for example software, the staff of the Early Learning Coalition of Marion County (ELCMC) cannot provide commentary about that software to be used for the vendor's promotional purposes.

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Ocala, FL 34471 Phone (352) 369-2315 Fax (352) 369-2475

Accurate statements which describe a fact but do not express an endorsement (e.g., the Early Learning Coalition of Marion County (ELCMC) is one of Consultant ABC's clients) may be allowable with advance permission of the Early Learning Coalition of Marion County (ELCMC) Chief Executive Officer or the Executive Committee.

Any written promotional material referring to the Early Learning Coalition of Marion County (ELCMC) ~~or any of its units~~ must be reviewed and approved in advance by the Executive Committee and the Chief Executive Officer of the Early Learning Coalition of Marion County (ELCMC).

Linking to the Early Learning Coalition of Marion County (ELCMC) website or use of the Early Learning Coalition of Marion County's (ELCMC) logo ~~does~~ shall not constitute or imply sponsorship or endorsement of or by the Early Learning Coalition of Marion County (ELCMC).

Approved by Early Learning Coalition of Marion County, Inc.

Executive Committee approved: December _____, 2017

Board of Directors approved: December _____, 2017

Section 5

ELCMC Early Learning Coalition of Marion County, Inc.

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Action Sheet

BOARD OF DIRECTORS

December 21, 2017

SUBJECT: 2017-2018 ELCMC Proposed Line Item Budget revision – 2B

PROPOSED ACTION

Approve 2017-2018 ELCMC Proposed Line Item Budget revision (2B).

BACKGROUND INFORMATION

Revision in the budget is to reallocate line items based upon the following factors:

- Additional School Readiness funding:
  - CCEP Funding – not previously reflected - $39,388
  - Additional funding from prior year fraud collections - $83,993
- Additional funds from Kiwanis for Reading is Fundamental - $6,270
- Removal of line items for:
  - Kid Central - ($31,000)
  - Early Learning Florida - ($33,333)
- Reduction in Performance Funding Project - ($216,350)
- Realignment of multiple line items to reflect projected expenditures based upon current actuals to date.
- Removal of direct expenditures for the Early Learning Florida program
- Additional expense to align with funds from Kiwanis for Reading is Fundamental program.

The budget revision was approved by the Executive Committee on December 14, 2017.

Supporting Documentation Included:

2017-2018 ELCMC proposed line item budget revision.

Early Learning Coalition of Marion County, Inc.
2017 - 2018 Approved Budget and Revisions

GL Acct.		Approved Budget 2017-18	Revision 1B 26-Oct-17		Revision 2B 21-Dec-17	
	Revenues					
Contracts, Grants, and Other Financial Assistance		**15,943,316.00**	**70,692.00**	**16,014,008.00**	**(166,801.00)**	**15,847,207.00**
4001	FOEL: School Readiness	9,753,245.00	-	9,753,245.00	107,279.00	9,860,524.00
4001	FOEL: Voluntary Pre-kindergarten	5,583,212.00	-	5,583,212.00	-	5,583,212.00
4001	FOEL: Outreach & Awareness	14,359.00	(566.00)	13,793.00	-	13,793.00
4001	FOEL: Performance Funding Project	242,000.00	-	242,000.00	(216,350.00)	25,650.00
4020	Grant: School Board of Marion County (YPP)	10,000.00	-	10,000.00	-	10,000.00
4010	Grant: Marion County (Match)	125,000.00		125,000.00	-	125,000.00
4010	Grant: City of Ocala (Match)	-	10,000.00	10,000.00	-	10,000.00
4020	Grant: Kids Central (Match)	31,000.00	-	31,000.00	(31,000.00)	-
4020	Grant: Uncommitted (Match)	-	3,000.00	3,000.00	-	3,000.00
4020	Grant: United Way (Match)	100,000.00	-	100,000.00	-	100,000.00
4020	Grant: United Way (Project Dunnellon)	-	52,500.00	52,500.00	-	52,500.00
4020	Grant: United Way (Success by 6)	44,500.00	-	44,500.00	-	44,500.00
4020	Grant: Kiwanis (SB6)	5,000.00	5,758.00	10,758.00	6,270.00	17,028.00
4020	Grant: Early Learning Florida Lastinger Center	33,000.00	-	33,000.00	(33,000.00)	-
4050	Gifts, Donations, and Pledges	2,000.00	-	2,000.00	-	2,000.00
Investment Earnings		**-**	**-**	**-**	**-**	**-**
4101	Interest income	-	-	-	-	-
Other Miscellaneous Revenue		**23,800.00**	**119,757.54**	**143,557.54**	**324.00**	**24,124.00**
4201	Miscellaneous income		-	-	-	-
4210	Revenue: Provider Trainings	7,700.00	-	7,700.00	-	7,700.00
4300	Revenue: Special Events	7,100.00	-	7,100.00	324.00	7,424.00
4900	Revenue: Development	-	-	-	-	-
4999	Revenue: In-Kind	9,000.00	-	9,000.00	-	9,000.00
4998	OEL Prior Year Adjustment	-	119,757.54	119,757.54		
		15,967,116.00	190,449.54	16,157,565.54	(166,477.00)	15,871,331.00
	Expenditures					
Employer Provided Salaries and Benefits		**1,461,262.31**	**(6,014.56)**	**1,455,247.75**	**-**	**1,455,247.75**
5000	Salary: Directors (990 reportable)	176,402.53	-	176,402.53	-	176,402.53
5001	Salary: Exempt	381,543.48	(722.94)	380,820.54	-	380,820.54
5002	Salary: Hourly	579,897.24	11,251.50	591,148.74	-	591,148.74
5005	Payroll Tax: Social Security	70,546.28	697.59	71,243.87	-	71,243.87
5006	Payroll Tax: Medicare	16,498.73	163.15	16,661.88	-	16,661.88
5007	Payroll Tax: SUTA	3,116.40	145.95	3,262.35	-	3,262.35
5010	Insurance: Health	153,900.00	(17,100.00)	136,800.00	-	136,800.00
5011	Insurance: Dental	9,357.12	-	9,357.12	-	9,357.12
5020	Retirement: ER Contribution	56,892.16	-	56,892.16	-	56,892.16
5030	Insurance: Life	2,754.00	-	2,754.00	-	2,754.00
5031	Insurance: Short-term Disability	4,437.59	509.53	4,947.12	-	4,947.12
5032	Insurance: Long-term Disability	5,916.78	(959.34)	4,957.44		4,957.44
Staff Development		**15,000.00**	**-**	**15,000.00**	**-**	**15,000.00**
5100	Staff Development	15,000.00	-	15,000.00	-	15,000.00
5105	Tuition Reimbursement	-	-	-	-	-
Professional Services		**114,471.00**	**-**	**114,471.00**	**(4,910.00)**	**109,561.00**
6000	Professional Services: Consultant	-	-	-	-	-
6001	Professional Services: Accounting	-	-	-	-	-
6002	Professional Services: Auditing	15,500.00	-	15,500.00	-	15,500.00
6005	Professional Services: IT Management	29,556.00	-	29,556.00	8,044.00	37,600.00
6010	Professional Services: Legal	6,800.00	-	6,800.00	(500.00)	6,300.00
6020	Professional Services: Temp Employment	-	-	-	-	-
6025	Professional Services: Printing Svcs	5,500.00	-	5,500.00	(5,500.00)	-
6030	Professional Services: Bldg Rprs & Mtnc	9,940.00	-	9,940.00	-	9,940.00
6035	Professional Services: Other (Quality)	47,175.00	-	47,175.00	(6,954.00)	40,221.00
Direct Services - Child Care		**13,708,522.66**	**18,448.56**	**13,726,971.22**	**-**	**13,726,971.22**
6500	Direct Services	13,708,522.66	18,448.56	13,726,971.22	-	13,726,971.22
Occupancy		**45,572.00**	**-**	**45,572.00**	**-**	**45,572.00**
7000	Facility Rental (offsite events-Trainings)	-	-	-	-	-
7001	Utilities	21,282.00	-	21,282.00	-	21,282.00
7005	Janitorial Services	16,350.00	-	16,350.00	-	16,350.00
7007	Lawn Service	3,900.00	-	3,900.00	-	3,900.00
7008	Security System	3,600.00	-	3,600.00	-	3,600.00
7009	Pest Control	440.00	-	440.00	-	440.00

Early Learning Coalition of Marion County, Inc.
2017 - 2018 Approved Budget and Revisions

		Approved Budget	Revision 1B		Revision 2B	
GL Acct.		2017-18	26-Oct-17		21-Dec-17	
Postage, Freight, and Delivery		**3,825.00**	**-**	**3,825.00**	**-**	**3,825.00**
7050	Postage and Shipping	3,825.00	-	3,825.00	-	3,825.00
Equipment Leases		**7,227.00**	**-**	**7,227.00**	**-**	**7,227.00**
7100	Equipment Lease & Mtnc	7,227.00	-	7,227.00	-	7,227.00
Supplies		**18,295.00**	**-**	**18,295.00**	**-**	**18,295.00**
7006	Janitorial Supplies	3,000.00	-	3,000.00	-	3,000.00
7150	Office Supplies & Expense	10,000.00	-	10,000.00	-	10,000.00
7151	Copier Printing	5,295.00	-	5,295.00	-	5,295.00
Communications		**10,296.00**	**-**	**10,296.00**	**-**	**10,296.00**
7200	Communication: Land Line	7,404.00	-	7,404.00	(294.36)	7,109.64
7201	Communication: Cellular	1,488.00	-	1,488.00	294.36	1,782.36
7202	Communication: Internet	1,404.00	-	1,404.00	-	1,404.00
Insurance		**25,218.06**	**-**	**25,218.06**	**-**	**25,218.06**
7251	Insurance: D&O	8,422.05	-	8,422.05	145.95	8,568.00
7255	Insurance: Automobile (Rental)	487.20	-	487.20	13.80	501.00
7260	Insurance: General Liability	442.05	-	442.05	(21.05)	421.00
7265	Insurance: Workers Compensation	4,736.54		4,736.54	(46.05)	4,690.49
7270	Insurance: Property	7,324.77	-	7,324.77	(31.49)	7,293.28
7275	Insurance: Other	3,805.45	-	3,805.45	(61.16)	3,744.29
Tangible Personal Property		**7,200.00**	**-**	**7,200.00**	**-**	**7,200.00**
7301	Equipment: = or > $1k	-	-	-	-	-
7302	Equipment: < $1k	4,800.00	-	4,800.00	-	4,800.00
7303	Furniture: = or > $1k	-	-	-	-	-
7304	Furniture: < $1k	2,400.00	-	2,400.00	-	2,400.00
Quality Initiatives		**238,000.00**	**54,045.00**	**292,045.00**	**-**	**292,045.00**
7401	Quality and Classroom Material	156,500.00	-	156,500.00	-	156,500.00
7405	Training Material	9,900.00	-	9,900.00	-	9,900.00
7410	Consumer Education & Outreach Material	37,600.00	1,545.00	39,145.00	-	39,145.00
7420	Scholarship & Other Education Opportunities	13,500.00	52,500.00	66,000.00	-	66,000.00
7425	Wage Incentives	20,500.00	-	20,500.00	-	20,500.00
Other OEL Initiatives		**186,355.00**	**-**	**186,355.00**	**(168,161.00)**	**18,194.00**
7435	PFP Project	172,495.00	-	172,495.00	(154,301.00)	18,194.00
7436	Early Learning Florida Project	13,860.00	-	13,860.00	(13,860.00)	-
Travel		**24,215.75**	**-**	**24,215.75**	**-**	**24,215.75**
7501	Travel: In-State	18,532.25	-	18,532.25	(2,000.00)	16,532.25
7505	Travel: Out of State	1,660.00	-	1,660.00	2,000.00	3,660.00
7510	Travel: In Service Area	4,023.50	-	4,023.50	-	4,023.50
Other Expenses		**49,099.90**	**-**	**49,099.90**	**-**	**49,099.90**
7602	Merchant Service Fees (Includes PayPal)	384.80	-	384.80	-	384.80
7605	Software-Licenses-Support	16,346.70	-	16,346.70	-	16,346.70
7610	Web services	2,700.00	-	2,700.00	-	2,700.00
7615	Other employee related expense	2,614.00	-	2,614.00	-	2,614.00
7616	EE Background Screening	360.00	-	360.00	-	360.00
7617	EE Drug Screening	165.00	-	165.00	-	165.00
7620	Membership Dues	8,341.00	-	8,341.00	-	8,341.00
7621	Subscriptions and Publications	8,893.40	-	8,893.40	-	8,893.40
7625	Taxes, licenses and fees	295.00	-	295.00	-	295.00
9999	In-Kind expenditure	9,000.00	-	9,000.00	-	9,000.00
Other Program Expenses (Success by 6)		**32,380.00**	**4,213.00**	**36,593.00**	**6,594.00**	**43,187.00**
8500	Childcare for Parent workshops	6,480.00	(1,195.00)	5,285.00	-	5,285.00
8510	Infant Safe Sleep	4,000.00	2,250.00	6,250.00	-	6,250.00
8520	Car Seats	1,000.00	-	1,000.00	-	1,000.00
8530	Special Projects	9,000.00	3,508.00	12,508.00	6,594.00	19,102.00
8540	Parent Education Training Material	1,300.00	-	1,300.00	-	1,300.00
8550	Food Services (Unallowable for match)	7,600.00	-	7,600.00	-	7,600.00
8551	Parent Incentive (Unallowable for match)	3,000.00	(350.00)	2,650.00	-	2,650.00
Depreciation & Priod Year Adjustments		**20,176.32**	**119,757.54**	**139,933.86**	**-**	**20,176.32**
9001	Depreciation	20,176.32	-	20,176.32	-	20,176.32
9998	Prior Year OEL Adjustment	-	119,757.54	119,757.54		
		15,967,116.00	190,449.54	16,157,565.54	(166,477.00)	15,871,331.00
		0.00	-	0.00	-	0.00

1. DATE ISSUED (mo/day/year)
November 1, 2017

2. SUPERSEDES AWARD NOTICE dated 7/1/2017
except that additions or restrictions previously imposed during the current award period remain in effect unless specifically rescinded.

3. AWARD NO.
SR328

4. AWARD PERIOD (mo/day/year)
From: 7/1/17
Through: 6/30/18

DEPARTMENT OF EDUCATION
OFFICE OF EARLY LEARNING
SCHOOL READINESS SERVICES
NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulation)
Part VI, Chapter 1002, Florida Statutes

5a. COALITION NAME AND ADDRESS
Early Learning Coalition of Marion County, Inc.
2300 SW 17th Road
Ocala, FL 34471

5b. PAYEE NAME AND ADDRESS
Early Learning Coalition of Marion County, Inc.
2300 SW 17th Road
Ocala, FL 34471

5c. DUNS
135744493

5d. COUNTY OR COUNTIES SERVED
Marion

6. COALITION EXECUTIVE DIRECTOR
OR AUTHORIZED COALITION REPRESENTATIVE
Roseann Fricks

7. ALLOCATIONS

a. School Readiness Allocation	$	9,837,238
b. CCEP Allocation	$	39,388
TOTAL COALITION AWARD	$	9,876,626

8. TARGETED FUNDS AND RESTRICTIONS

a. Direct Services: minimum 78% of total SR expenditures including match[1]	$7,673,046
b. Administrative Cap: 5% of total SR expenditures including match[2]	$491,862
c. Administrative, Quality and Non-Direct Services Cap: 22% of total SR expenditures including match[3]	$2,164,192
d. CCEP Direct Services: minimum 81% of total CCEP expenditures[4]	$31,904
e. CCEP Administrative Cap: 5% of total CCEP expenditures[5]	$1,969
f. CCEP Match: 100% of total CCEP expenditures[6]	$39,388
g. CCDF Infant and Toddler: minimum amount, can include infant/toddler Gold Seal[7]	$121,689
h. CCDF Quality: minimum 4% of total SR expenditures including match[8]	$393,490
i. Working Poor Eligible Match:[9]	6% on child care slots

9. ESTIMATED ALLOCATION TO FUNDING SOURCE

CFDA#	CFDA Title	Federal Award Name	Award Year	Federal Award No.	Federal Award Date	R&D (Yes or No)	Percentage
93.558	Temporary Assistance for Needy Families (TANF)	Temporary Assistance for Needy Families (TANF)	FFY 2017	G1702FLTANF	10/6/2016	No	16.21%
93.558	Temporary Assistance for Needy Families (TANF)	TANF Maintenance of Effort (MOE)	SFY 2017-2018			No	11.62%
93.575	Child Care Development Fund (CCDF)	TANF Transfer to CCDF Discretionary	FFY 2017	G1702FLCCDF	10/14/2016	No	16.44%
93.575	Child Care Development Fund (CCDF)	CCDF Discretionary	FFY 2017	G1702FLCCDF	10/14/2016	No	24.19%
93.596	Child Care Development Fund (CCDF)	CCDF Mandatory	FFY 2017	G1702FLCCDF	10/14/2016	No	6.39%
93.596	Child Care Development Fund (CCDF)	CCDF Matching (Federal Share)	FFY 2017	G1702FLCCDF	10/14/2016	No	13.67%
93.596	Child Care Development Fund (CCDF)	CCDF Matching (State Share)	SFY 2017-2018			No	7.33%
93.596	Child Care Development Fund (CCDF)	CCDF Maintenance of Effort (MOE)	SFY 2017-2018			No	4.06%
93.667	Social Services Block Grant (SSBG)	Social Services Block Grant (SSBG)	FFY 2017	G1701FLSOSR	10/14/2016	No	0.08%
Federal Funding Source: U.S. Department of Health and Human Services							100%

10. ACCEPTANCE OF TERMS AND CONDITIONS
THIS AWARD IS BASED ON LEGISLATIVE ALLOCATION AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The program legislation/regulation cited above;
b. 45 CFR Parts 98, 99 and 260 -265
c. 2 CFR Part 200, 45 CFR Part 75
d. State Laws and Rules

Acceptance of the award terms and conditions is acknowledged when funds are drawn or otherwise obtained from the Office of Early Learning.

11. REMARKS:

1. No less than 78 percent of all state, federal, and local matching funds expended by the ELC for the SR Program (excluding CCEP expenditures) shall be expended to meet specified families' child care needs. The 78 percent calculation includes direct services, applicable Gold Seal QCA expenditures defined in the most recent version of the OEL Standard Codes document and local working poor match.
2. No more than 5 percent of all state, federal, and local matching funds expended by the ELC for the SR Program (excluding CCEP) shall be expended for administrative activities. The Coalition is responsible for compliance with the 5% administrative cap on expenditures reimbursed under this award may not exceed 5% at the coalition level. No waiver available; the Coalition has the option to pass this requirement to their subrecipients.
3. No more than 22 percent of all state, federal, and local matching funds expended by the ELC for the SR Program (excluding CCEP) shall be expended for any combination of administrative costs, quality activities or non-direct services.
4. The ELC shall expend a minimum 81 percent of CCEP expenditures on direct services.
5. The ELC may only expend CCEP matching funds for CCEP administration or nondirect if authorized by the CCEP donor.
6. The ELC must receive local CCEP matching funds before expending State matching funds.
7. The infant and toddler minimum expenditure amount is based on a percentage of the state's CCDF infant and toddler targeted funds.
8. No less than 4 percent of all state, federal, and local matching funds expended by the ELC for the SR Program shall be expended on quality activities in accordance with s. 1002.89(5), F.S.
9. Progress towards meeting the working poor match requirement shall be monitored by the Office, and shall be considered satisfactorily attained if the six percent requirement is met on a statewide basis. Rural county match waiver request must be received by the Office of Early Learning on or before 12/31/17.
10. The ELC may budget a portion of the School Readiness Allocation for contracted slots in accordance with OEL instructions.
11. 11/1/17 Reobligation of Restitution funds in the amount of $83,993.

12. PAYEE FEID #
59-3627759

13. COALITION PLAN APPROVAL DATE
January 23, 2016

Office of Early Learning by:

Signature

Rodney J. MacKinnon
Printed Name:
Title: Executive Director

Section 6

ELCMC Early Learning Coalition of Marion County, Inc.

In partnership with United Way SUCCESS BY 6™

Action Sheet

EXECUTIVE COMMITTEE

December 14, 2017

SUBJECT: Board of Directors Appointment

PROPOSED ACTION

Approve Mandated Board Member Appointment for Designee of District Superintendent of Schools for the Marion County Public Schools effective October 31, 2017.

BACKGROUND INFORMATION

The position of District Superintendent of School or her designee is a mandated position in the Florida Statutes for the ELCMC Board of Directors, and is a part of the ELCMC By-Laws.

Superintendent Dr. Heidi Maier has appointed Mrs. Holly Gerlach to serve as the Marion County Superintendent of School's designee on the ELCMC Board of Directors, effective October 31, 2017.

Due to the re-assignment of Beth Abel by the Superintendent, the resignation of Ms. Beth Abel was received and effective October 23, 2017. On October 26, 2017, the Board of Directors unanimously approved the resignation as stated above.

On October 31, 2017 the Coalition received notification from Superintendent of Schools, Dr. Heidi Maier, of the appointment of Mrs. Holly Gerlach, Director of Elementary Education, to the ELCMC Board of Directors.

The appointment of Mrs. Holly Gerlach was approved by the Executive Committee on December 14, 2017.

To be presented at the Board of Directors meeting on December 21, 2017.

Supporting Documentation Available:

- ELCMC By-Laws and Florida Statutes
- MCPS Appointment email from Superintendent Dr. Heidi Maier for Mrs. Holly Gerlach

INFORMATION ITEMS

ELCMC Early Learning Coalition of Marion County, Inc.

www.elc-marion.org

2300 SW 17th Rd
Ocala, FL 34471 Phone (352) 369-2315 Fax (352) 369-2475

COMMENTS FROM THE CUSTOMER SATISFACTION SURVEYS FOR OCTOBER 2017

The **October** 2017 winner for the prize was **Pelaur.** There were 76 surveys completed. There were 55 parents that marked that they received a Parent and Child Activities Newsletter.

12. What do you like about the program in which you participate?

- It helps me to where I only need to work 1 job and can spend more time with my kids
- Everything. The daycare is great
- Child care and how they push parents to want to be more concerned with who is teaching and watching our kids
- Everyone is friendly and very helpful
- Everything!!
- Very helpful
- Support family
- The opportunity to come out of the house and work (child care is very expensive)
- It's helping people be able to go to work
- Well organized
- Very professionally handled
- It helps those children and parents in need of daycare educational expenses.
- Daycare
- They meet me and my child's needs for help

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- Being able to work as a single parent
- Helpful and provides discounted daycare
- It allows my child to learn and grow and help financially
- It helps me take care of my children. It also helps me go to school and I really appreciate all this help
- Helping with childcare cost
- Makes childcare affordable
- They are willing to help
- Allows me to provide for my family while keeping my children safe
- It's a great program, very helpful
- The program is very helpful and handy
- The assistance is helpful
- Title I, also VPK options
- It helps me have affordable childcare
- You can get daycare for the area you live and the bus drop off in the area
- It helps me have peace of mind my kids are safe
- Everyone is polite and well educated
- Helps a lot with daycare fee
- I like that they work with you and make sure everything is right
- I think that this program is great for working parents or guardians

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- The assistance and understanding is a blessing
- I like about the program that they helps you a lot with childcare, I wouldn't know what I'll do without their help
- The staff is always so helpful and always make you feel comfortable
- None, the people are great and great atmosphere
- None at this time
- None, please turn A/C on!
- No change
- Several none's and N/A's
- None, doing a fine job
- None, I love it
- Very kind, no complaints
- Nothing, everything is awesome
- None, keep doing what they do

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13. What Changes would you recommend?

- Paper trail: There is no contact information on the survey to obtain further information.
- More staffing and more vouchers
- The state would speed up the process for clients
- Shorter options when you call
- To get the ELC help at extended care at the kid's school Wyomina Park please: This was a decision of the MCSB due to Health and Safety Standards.

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COMMENTS FROM THE CUSTOMER SATISFACTION SURVEYS FOR NOVEMEBER 2017

The **November** 2017 winner for the prize was **Kyla.** There were 92 surveys completed. There were 39 parents that marked that they received a Parent and Child Activities Newsletter.

12. What do you like about the program in which you participate?

- Very helpful and affordable
- They are helping me in areas I needed help the most to support me and my child financially
- It will be very helpful with my schedule and will be good for my children to be around other children
- Very helpful financially
- The staff was amazing, really went above and beyond for me
- They're nice and helpful and very clean
- It allows my children to go to daycare and learn and interact with others
- The help, period
- Kids school and daycare they helped me with the.. (comment incomplete)
- Very good for children to interact with other children
- The program helps single moms with daycare that are making it on their own
- It's helpful to your child's needs
- I love the extra help with child care
- Hospitality
- It's designed to help people become successful, self sufficient adults

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- Helpful for single parent households
- The school readiness is a great program to be enrolled in and all of my children love it
- They provided me with quick results to my issues
- Very helpful
- It really helps me out. It keeps the kids safe in the Summer while I am working and I can keep them in daycare
- No long waits
- I was having a hard time signing in and had other questions and all members in the front were very happy to help. No bad attitudes. Michele Stone was very nice and helpful
- I love that there is a program for the working moms. All other programs want you to be almost unemployed to get benefits from them.
- There's always knowledgeable staff to answer and assist with questions and suggestions
- I know my child's daycare is secure
- It's convenient and saves so much money on much needed child care
- My son will be in a safe place
- Affordable childcare
- Everyone here is so helpful
- Provides funds assistance so that my child can attend daycare
- I get assistance for daycare for my children
- Very friendly, accommodating

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- Everyone is very polite and professional
- Love them. They are very good at what they do and very helpful
- It helps mothers/fathers like myself that struggle paying for childcare but want to work more
- I love the fact that is a caring, learning environment
- They are very helpful
- Helpful
- It helps single mom like myself able to work while we don't have to stress about childcare, it's the best program
- The assistance for those trying to work and provide
- This program is a life saver! I have no family near by to help with baby sitting and I would not be able to afford daycare
- It helps a lot with single parents and gives their children time to learn at an early age. Also gives parents a lot of free time to do what they have to do throughout the day
- Like, I love the program I participated in because financially I couldn't afford the help
- Everything
- Very helpful, easy
- The help I get so my children can go to daycare while I work Nothing. Everything brought to my attention was handled in a super kind but helpful way. It wasn't just smiling and kidding
- Mr. Cody was very helpful and answered all my questions
- Strongly agree. Very happy with this facility

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- Strongly because they help me for what I need
- None, they are great. All around the program is wonderful and helpful
- I didn't ask for other community services
- Not a single thing at this time. #10 computer print out of approved childcare learning centers, I have no complaints, only praise :-)
- None. Keep up the good work
- None, You all are great
- Very good all around
- Nothing. This program is wonderful. Printer wasn't working when I came in and the staff went above and beyond to help me get everything needed printed.
- My child was already in daycare so I did not need help finding a center or other services
- None, very great program

13. What Changes would you recommend?

- Everyone should receive full time benefits – Parents that are meeting the state requirements for Full Time care receive Full Time receive Full Time benefits
- At this time, none. Found out more available options for care. Didn't really benefit from them or have an experience that wasn't great or bad – N/A
- I would like to commend the following people for their professionalism, courtesy and overall making my experience with the ELC a pleasant one: Liz, Debbie Haynes, Giovanna Montanez and Noel Cancel. I did however have a bad/unprofessional experience with Phyllis Woods. I address the matter with

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Michele Stone but I wasn't pleased by her response. I am unable to write what happened at the moment because I have to leave to pick up my child but if you can please call me so we can discuss this matter. – Elizabeth Deola spoke with the client on November 28,2017 regarding the situation, the situation has been resolved.

- Several none's and N/A's
- For it not to be so easy to lose services – Parents and provider are aware of the Eligibility Ending Dates. Parents are notified thru mail on changes if providers have submitted documents to ELC. The Acuity appointments are emailed and a text message are sent to remind parents of an upcoming appointment.
- Usually I call and have to leave 2 to 3 voicemails that take days to return or case worker is busy- CSC returned call within 72 business hours if they are assisting other clients in meeting rooms. If a CSC is in a meeting room calls from clients are not taken during a time with a client in office to protect the confidentiality of both clients.

Focus on Dunnellon

POVERTY

New anti-poverty project is multi-year effort

By Fred Hiers

Staff writer

DUNNELLON — This small city, with its surrounding river and natural beauty, has never lacked for tourists. But it has lacked for enough good jobs and social services.

Now **Dunnellon** is the **focus** of more than a dozen nonprofit organizations wanting to improve the lives of the community's residents, who often are forgotten during county efforts to help the poor.

United Way of Marion County and the City of **Dunnellon** are spearheading Progress **Dunnellon**, in partnership with 15 other agencies, in a multi-year effort to combat poverty in southwest Marion County.

The group held its kickoff last week in an effort to bring attention to area residents who might qualify for the help.

U.S. Census Bureau statistics reflect the challenges **Dunnellon** faces. In 2015, the latest year for which data is

See POVERTY, A6

Scot Quintel, president of the United Way of Marion County, left, talks with Latanga Johnson, a Dunnellon resident, during the kickoff of Progress Dunnellon at Dunnellon Middle School on Thursday. The project is a multi-year effort to combat poverty in southwest Marion County. [PHOTOS BY BRUCE ACKERMAN/STAFF PHOTOGRAPHER]

Regas Woods, a member of the United States Paralympic Team, speaks during the kickoff of Progress Dunnellon.

Focus on Dunnellon

POVERTY

The Early Learning Coalition of Marion County, which subsidizes daycare services for low-income families, is looking to open a site in **Dunnellon**, too. The non-

Continued from A1

available from the federal agency, **Dunnellon**'s annual household median income was $27,250. In comparison, Ocala's annual household median income was $35,924.

About 75 percent of **Dunnellon**'s families had median annual incomes below $50,000, compared to only 62 percent of Ocala families falling into that group.

Only 5 percent of **Dunnellon** families had median annual incomes between $100,000 and $150,000, according to the federal agency. In Ocala, it was almost double that percentage.

Progress **Dunnellon** is being funded by a private donor who wished to stay anonymous, said **Dunnellon** Mayor Walter Green, who attended the Progress **Dunnellon** kickoff at **Dunnellon** Middle School.

Nearly 75 percent of **Dunnellon**'s high school students live at or below the federal poverty level. About 80 percent of the students at **Dunnellon** Middle live at or below the poverty level.

Green said Progress **Dunnellon** follows the 2 Gen Poverty Alleviation model, which utilizes a two-generation approach focusing **on** providing services to both parent and child. The idea is that by helping the parent and child, the family can be helped out of poverty in a single generation's time.

With most of the area's jobs rooted in tourism, **Dunnellon** lacks enough good paying jobs and has left many struggling financially.

"(Progress **Dunnellon**) was established to improve the economic status of the community of **Dunnellon**," Green said.

About a dozen organizations set up tables with literature about the services they provide at the event. But few potential recipients of that help attended. Scot Quintel, president and CEO of the United Way of Marion County, said that did not deter him; the kickoff was only the beginning, and word will spread.

One goal is to get more locals to use the United Way's 211 referral telephone service, through which volunteers guide callers to the non-profit that best can help them.

That's especially needed in vulnerable cities like **Dunnellon**, he said.

profit helps about 70 families and 160 children with daycare subsidies in the **Dunnellon** area. Elizabeth Deola, the organization's chief program's director, said the goal is to double that number during Progress **Dunnellon**.

She said the need is there, and setting up a permanent site will make it easier for those who qualify to ask for help.

Many **Dunnellon** clients, or potential clients, lack transportation to get to the coalition office in Ocala. They can't even apply or learn about the programs that can help them.

"There are a lot of people in this area who don't have (vehicles) or reliable transportation," Deola said.

Marion Technical College offers GED and English classes for people who speak another language. The facility has more than 200 students who come to Ocala from **Dunnellon**, college official Tyler Carpenter said.

In January, the technical college will provide GED classes in **Dunnellon**'s library at no charge to students. United Way of Marion County will pay the expense.

Carpenter said that he expects that at least 100 **Dunnellon** residents will sign up for the classes at the library.

"We have no doubt the need is there," he said.

Heart of Florida Health Center also opened a doctor's office in **Dunnellon** last year to make it easier for patients to get primary care.

Kym Brian brought her 17-year-old son Wyatt to the event Thursday. He attends GED classes in Ocala but lives closer to **Dunnellon**.

Each day Kym Brian or her mother drives drive 30 minutes into Ocala to drop Wyatt off at the technical college and four hours later picks him up to return home.

Wyatt's driver's license doesn't allow him yet to drive alone. Regardless, the family doesn't have a second car.

"So this is the only way he can get there," Kym Brian told the Star-Banner.

When the classes are held at the public library, the drive will be only 15 minutes, she said.

About 47 percent of Marion County families are one unexpected expense away from needing public assistance, Quintel said. That jumps to 65 percent in **Dunnellon**.

While services have always been available throughout Marion County, only now has attention been focused **on Dunnellon**, where the need is so great.

One example of that new **focus** involves United Way's Strong Families, a program that provides families with comprehensive resources, support and services to be financially stable. United Way does that by helping clients get skills, education or a job and to learn financial responsibility. In January, United Way will begin offering Strong Families classes at a local **Dunnellon** church.

Wyatt thinks he wants to enlist in the U.S. Army, but that requires a high school diploma or GED.

"We want him to be able to have a future and go into the service or get a decent job," said Kym Brian. "But I want him to have a career and not just a job."

There is no public bus service between **Dunnellon** and Ocala. Without reliable transportation other kids have to do without, Brian said.

" So these kids don't have the opportunity to get access," she said.

But with the new library location, "it's going to help a lot of kids."

Reach Fred Hiers at fred.hiers@starbanner. com or 352-397-5914.

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ELCMC Early Learning Coalition of Marion County, Inc.

Outreach Events Calendar

December 16, 2017

Reindeer Romp – Location: Reddick Public Library
12:30 PM to 3:00 PM

January 23, 2018

Children's Week – Trip to Tallahassee
6:00 AM to 5:00 PM

January 23, 2018

World's Greatest Baby Shower – Location: New Medical Plaza
3:00 PM – 5:00 PM & 6:00 PM – 8:00 PM

February 24, 2018

Jack Hartman Family Event – Location: Maplewood Elementary
Time: TBA

February 25, 2018

Fun In The Park – Location: Sholom Park
1:00 PM to 4:00 PM

March 3, 2018

Dr. Seuss' Birthday Bash – Location: TBA
10:00 AM to 1:00 PM

March 10, 2018

Wild Reading Safari – Silver Springs State Park
10:00 AM to 1:00 PM

March 24, 2018

30th Annual Early Childhood Conference – College of CF
7 AM to 4 PM

Save the Dates

For more information on these events please contact Beatriz Montalvo at bmontalvo@elc-marion.org.

EARLY LEARNING PERFORMANCE FUNDING PROJECT

YEAR THREE (2016-2017)

A STUDY PREPARED FOR THE FLORIDA OFFICE OF EARLY LEARNING

Evaluated by:

Yale Child Study Center

UF Lastinger Center UNIVERSITY of FLORIDA

BACKGROUND

Recognizing that Florida's School Readiness Program provides early learning opportunities to children at risk for school failure, the Florida Legislature created the Early Learning Performance Funding Project (ELPFP). The ELPFP was designed to provide performance-based funding for School Readiness providers that demonstrate improved: program quality, teacher-child interactions and/or child outcomes. The ELPFP has demonstrated a significant and positive effect on early childhood program quality and child outcomes among at-risk children and the teachers who support them. Year 3 evaluation findings validate that the ELPFP serves as an effective initiative, and provides a well-established foundation and road map for the expansion of increased investment and accountability.

Florida's ELPFP was designed to:

- Create a funding differential for programs serving high-needs populations
- Create professional development interventions to significantly improve teacher quality
- Measure teacher interactions with children and provide continuous assessment of child growth and development

554 early learning providers have participated since the beginning of the ELPFP, which includes an estimated 2,216 teachers who affect an estimated 21,052 children.

Providers were selected based on good standing with licensing standards and contractual compliance, as well as availability of funding. Each participating provider was assessed using the Classroom Assessment Scoring System (CLASS®), which measures the quality of teacher-child interactions and is the national leading indicator for quality early learning programs. Based on the assessment results, providers completed various professional development offerings that have demonstrated impact on effective teaching practices and improved child outcomes. To facilitate continuous quality improvement strategies based on performance, providers were classified into a Tier, dependent on their assessment results and experiences. Each Tier represents cumulative growth in quality and experiences:

Tier 1 Provider	Tier 2 Provider	Tier 3 Provider
20-hour training for teachers to learn the basics for changing their teaching behavior for positive outcomes for children in their care *[Making the Most of Classroom Interaction or MMCI]* and two-hour online training to allow teachers to practice effective teaching practices and how they impact children's learning *[Introduction to CLASS®.]* 25% of instructors/directors demonstrate progress toward meeting individualized professional development goals.	Prerequisites: Successful completion of all Tier 1 requirements. Successful completion of 20-40 hours of online professional development with an instructor over two 11-week terms [Early Learning Florida courses.] Conduct child assessments on all birth through five children enrolled in the School Readiness Program. Collaborate with a coach in the teacher's classroom 4 times towards goals for improvement. 50% of instructors/directors demonstrate progress toward meeting individualized professional development goals.	Prerequisites: Successful completion of all Tier 1 and Tier 2 requirements. Score on the teacher observation tool that meets research-supported level of quality [CLASS®.] Successful completion of 20-40 hours of online professional development with an instructor over two 11-week terms [*Early Learning Florida* courses.] Conduct child assessments on all enrolled children. Collaborate with a coach in the teacher's classroom 4 times towards goals for improvement. 75% of instructors/directors demonstrate progress toward meeting individualized professional development goals.

Based on the Year 3 evaluation, ELPFP interventions demonstrated an overall significant positive impact on program quality, teacher-child interactions, gains in teacher knowledge, change in teacher practice, and teacher collaboration in the classroom. There was also significant positive cumulative impact shown from ELPFP interventions in Tier 3 direct child outcomes. Tier 3 teachers and directors verified this **cumulative benefit from three years of continuous participation and reflection on quality instructional and programmatic improvement.**

FINDINGS SUMMARY

Impact on direct child outcomes

A sample of Tier 3 children's growth and development was measured over the course of the 2016-2017 year:

- Child assessment scores showed teacher participation in the ELPFP demonstrated **significant positive effects on children's social-emotional, physical, language, and cognitive growth and development.**
- The growth rate of children was an average of 23% higher than children who did not participate; meaning children in ELPFP providers increased growth at a faster pace and made more gains in less time than their peers who did not participate in ELPFP sites.

Impact on program quality

Teacher-child interactions are the strongest predictor of program quality and children's readiness for success.

- Program quality, as measured by teacher-child interaction scores, showed **significant increases** in each tier.
- The gains improved annually showing the cumulative impact of participation in the ELPFP, with scores increasing as much as 79%.

Impact on teacher knowledge

Gains in teacher knowledge is an important predictor for improving practice. The required professional development substantially improved teacher knowledge.

- Teacher knowledge improved by 26% with just one year of participation in the ELPFP in the [MMCI training.]
- Teacher knowledge improved more significantly after two years of participation in the ELPFP, with scores increasing as much as 82%. *[Early Learning Florida courses.]*

Impact on teacher practice and collaboration in the classroom

In teacher qualitative interviews, teachers provided evidence of impact from ELPFP participation.

- Over 90% of teachers reported Early Learning Florida courses were extremely useful in providing strategies for teaching ALL children, including those with special needs, dual-language learners, and high-needs populations, as well as creating learning partnerships with families. The research reported a particular impact on teacher's skills to support children's language and literacy development.
- All Tier 3 participants reported that the certified coaching they received was significantly beneficial to their teaching practice.
- 85% of Tier 2 and 3 teachers reported they collaborated with other teachers when implementing practices learned.
- 80% of teachers reported course content and strategies were extremely useful in their daily instructional practice.
- Over 80% of Tier 2 and 3 teachers reported interest in taking additional professional development and career advancement.

Stakeholder successes and challenges with ELPFP implementation

Overall themes of positive stakeholder experiences from the ELPFP Year 3 experience were:

- Overall program quality improvement from ELPFP Interventions.
- Increased professionalism of teachers and providers.
- Improvement in language and literacy for teachers and the children they serve.

Participants reported that they would have benefitted more from the initiative with:

- More time, training, support, and accountability for implementing a child assessment system.
- More compensation to continue career advancement.
- ELPFP structures to promote teacher retention.
- ELPFP to include leadership capacity building with teachers and directors.
- Support for early learning coalitions to increase capacity for implementation and communication support.
- Expanded access for more programs to participate in the ELPFP.

CONCLUSION

The Early Learning Performance Funding Project is having a significant, positive impact on quality of programs serving Florida's highest need children. This investment holds great promise for expanding access to high quality programs in the future.