



## Ages and Stages Questionnaire (ASQ) Instruction Sheet

### What is an Ages and Stages Questionnaire (ASQ)?

The ASQ is a screening tool professionals rely on to identify developmental and social-emotional strengths and trouble spots in children from one month to five and a half years old. ASQ is reliable and valid, educates parents about developmental milestones, and incorporates parents' expert knowledge about their children. Screening young children is an effective, efficient way for professionals to catch problems and start treatment when it does the most good—during the crucial early years when the child's brain and body are developing so rapidly.

### Who should conduct the ASQ?

The ASQ Screening tool was created for parental use with their children. Professional Childcare providers can also conduct this screening within their classroom as long as the adult completing the screening has a good relationship with the child and knows him/her quite well.

### How often should a provider or parent conduct the ASQ?

Questionnaires can be conducted at any or all of the following intervals: 2, 4, 6, 8, 9, 10, 12, 14, 16, 18, 20, 22, 24, 27, 30, 33, 36, 42, 48, 54, and 60 months of age.

### How do I score the ASQ?

- Each 'yes' response is assigned 10 points
- Each 'sometimes' is assigned 5 points
- Each 'not yet' is assigned 0 points

The points are totaled for each developmental area and transferred to a summary sheet at the back of the workbook.

If you are not comfortable scoring the workbooks you can leave it blank and Coalition Staff will score the completed screenings.

### Who do I turn this information in to?

Once the workbook is completed you can send them, along with the signed parent consent form, to:  
 Early Learning Coalition of Marion County  
 Attn: Operations Director  
 3304 SE Lake Weir Ave, Suite 2  
 Ocala, FL 34471

### What happens next?

Once the Operations Director at ELCMC receives the completed documentation along with the signed parental consent form, the paperwork will be reviewed to determine if a referral for additional assessments are needed based on the outcome of the screening.

If an assessment is necessary, then the documentation will be forwarded to the Florida Diagnostic and Learning Resources System. FDLRS will contact the parent to schedule an assessment. Providers can contact ELCMC Operations Director for follow-up information regarding an ASQ completed on a child at their site.

**FDLRS Contact information is:**  
 FDLRS/Springs  
 3881 NW 155<sup>th</sup> Street  
 Reddick, FL 32686

Phone: (800) 533-0326  
 Website: <http://www.marion.k12.fl.us/district/fdlrs/contact.cfm>

**Coalition Contact information:**  
 ELCMC  
 3304 SE Lake Weir Ave, Suite 2  
 Ocala, FL 34471

Phone: 352-369-2315  
 Website: [www.elc-marion.org](http://www.elc-marion.org)