



3304 SE Lake Weir Ave., Suite 2, Ocala, FL 34471
 352-369-2315 FAX 352-369-2475

www.elc-marion.org

Our Vision Statement

Children and Families in our community will have access to quality early learning programs that nurture their learning potential and prepare them for their educational success.

**EXECUTIVE COMMITTEE
 MEETING AGENDA
 May 22, 2009
 9:00 a.m.**

- 9:00 a.m. Call to Order M. Imes, Vice-Chair
- 9:01 a.m. Roll Call T. Rosario
- 9:03 a.m. **CONSENT AGENDA** Section 1
- ACTION ITEMS**
- Operating**
- 9:07 a.m. FY 2008 – 2009 Budget Revision #7E Section 2 – R. Fricks
- 9:13 a.m. CDS Contract Amendment #0006 Section 3 – R. Fricks
- 9:18 a.m. FY 2009 – 2010 Ages of Children to be Served Handout
- 9:33 a.m. **Public Comment**
- 9:38 a.m. **Adjournment**

Meeting schedule

Program/VPK Committee 8:30 a.m., Thurs. 6/4/09	Personnel Committee 9:00 a.m., Tues. 6/2/09	Executive Committee 8:30 a.m., Wed. 6/10/09	Board 8:30 a.m., Thurs. 6/25/09
---	--	--	--

Board Meetings will be held at ARC Marion, 2800 S.E. Maricamp Rd., Ocala, 34471 (Administrative Office – first building on the right). Parking is located behind the Administrative office building.
Other meetings will be held at the ELCMC office.

Section

1



3304 SE Lake Weir Avenue, Suite 2, Ocala, FL 34471
352-369-2315 FAX 352-369-2475

In partnership with



www.elc-marion.org

EXECUTIVE COMMITTEE MEETING MINUTES

Date: May 13, 2009
Time: 8:30 a.m.
Location: 3304 SE Lake Weir Avenue, Suite 2, Ocala

MEMBERS PRESENT

Mark Imes (Vice Chair), Brenda Ford (Treasurer), Donna Dodson (Past Vice Chair), Rusty Skinner (Personnel Committee Chair), Judy Johnson (Secretary)

MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Roseann Fricks (Executive Director), Sherry Doyle (Finance Director), Elizabeth Moore (Operations Director), Tee Rosario (Support Services Director)

OTHER ATTENDEES

Brandi Cooney (Childhood Development Services, Inc. (CDS) Early Learning Manager), Jack Hamilton (Office of Early Learning/Agency for Workforce Innovation (OEL/AWI) Grant Analyst)

CALL TO ORDER

Judy Johnson called the meeting to order.

ROLL CALL

Tee Rosario called roll and a quorum was present.

CONSENT AGENDA

Rusty Skinner moved and Brenda Ford seconded the approval of the Consent Agenda. The Consent Agenda includes: April 22, 2009 Executive Committee Meeting Minutes; April 2009 Executive Director's Report; Community Match Status Report for FY 2008 – 2009; Wait List Report as of May 7, 2009; School Readiness Program Enrollment Report as of March 2009; Materials Distribution List for April 2009; and Community Outreach Report for May - June 2009.

The motion carried unanimously.

Judy Johnson commended staff for the extraordinary amount of work as noted on the April 2009 Executive Director's Report.

ACTION ITEMS

Operating

FY 2008 – 2009 Budget Revision #6E

Requested approval of adjustments to the FY 2008 - 2009 ELCMC budget. Roseann Fricks reviewed the FY 2008 – 2009 budget revision #6E in detail. In order to revise the ELCMC's FY 2008 - 2009 budget based on confirmed funding amounts received from AWI on April 29, 2009 adjustments are made as follows:

- Additional \$200,000 in re-obligated school readiness funds (budget revision 4-B as approved on April 23, 2009 noted \$300,000 in "anticipated" funds)
- Additional \$780 school readiness funding through CCEP (Child Care Executive Partnership) (budget revision 4-B as approved on April 23, 2009 noted \$164,000)
- Additional \$800 in school readiness match through funding committed by Kids Central Inc. for May and June 2009 (budget revision 4-B as approved on April 23, 2009 noted \$164,000)
- Reinstatement of \$6,169 in 403-b contributions on behalf of ELCMC staff for April, May and June 2009

The following documents were included for review: FY 2008 - 2009 ELCMC revised line item budget and April 29, 2009 AWI revised Notice of Award.

Rusty Skinner moved and Donna Dodson seconded the approval as stated above. The motion carried unanimously.

CDS Contract Amendment #0005

Requested approval of the changes below to the FY 2008 - 2009 CDS SR-VPK contract. Based on receipt of additional funds from AWI for FY 2008 - 2009 presented in ELCMC budget revision 6-E, the following changes are required:

- o Increase school readiness direct services (slots) by \$200,000
- o Increase CCEP Purchasing Pool allocation by \$172,280

The FY 2008 - 2009 CDS SR-VPK contract amendment 0005 was included for review.

Rusty Skinner moved and Brenda Ford seconded the approval as stated above. The motion carried unanimously.

The CDS Contract Amendment #0005 will be presented to the Board on June 25, 2009 as a ratification item.

DISCUSSION ITEMS

FY 2009 – 2010 Ages of Children to be Served

ELCMC anticipates serving children currently receiving school readiness services through FYE 2009 due to the additional funds received. Roseann Fricks requested guidance on serving children for FY 2009 – 2010 due to anticipated budget restraints. ELCMC received notification from AWI to anticipate funding for FY 2009 – 2010 as received for this current FY. ELCMC has unsuccessfully tried to acquire information (fiscal impact) from AWI and CDS (due to their staff workload) on the number of school age children being served due to the high number of zero to five year old children that remain on the wait list for school readiness services. For FY 2009 – 2010, should ELCMC serve school age children, school age children of younger children eligible for services (sibling discount) or should the age group served be modified? If changes are recommended, Roseann Fricks would like to notify parents affected by the decision in sufficient time.

Sherry Doyle has received a previous version of the Impromptu program from CDS staff to attempt to acquire information needed on the fiscal impact on the above mentioned.

Discussion included the following:

- ELCMC has two primary purposes through AWI:
 - o ensure that families have affordable childcare and
 - o a focus on ensuring that families are receiving good preparation for their child to enter school in quality services through the VPK program.
- Roseann Fricks will discuss a business plan with child care providers at the next Provider meeting on Tuesday, May 19, 2009.
- Jack Hamilton suggested that the Executive Committee consider raising the parent fee to 10% to assist with cost saving measures.
- The Federal Poverty Level (FPL) guidelines effective January 23, 2009 approved by the Board effective May 1, 2009 was distributed for discussion purposes. Roseann Fricks discussed the FPL guidelines in detail.
- The reduced parent fee for the second and third child noted on the FPL guidelines were established by the Department of Children and Families.

Donna Dodson moved and Brenda Ford seconded to raise the parent fee to 10% across the board effective July 1, 2009.

After discussion, Donna Dodson moved and Brenda Ford seconded to postpone the previous motion until the Special Executive Committee meeting scheduled for Friday, May 22, 2009. The motion carried unanimously.

- The Executive Committee recommended several items for staff to review and present at the Special Executive Committee meeting on Friday, May 22, 2009:
 - o Staff to review options of increasing parent fees to 10% of income and determine what fiscal impact it would have on the parent fee schedule
 - o Review and evaluate the sibling discount
 - o Understand the potential economic benefit of disenrolling and ceasing school readiness services to certain age brackets to school age children, insuring a list of child care options for parents will be provided
 - o What type of push back will CDS and ELCMC receive and what type of messaging and handling of that does CDS and ELCMC want to do. It can be disruptive to the enrollment services.
 - o The fiscal impact of not paying full-time care for school age children during the summer.
 - o Brandi Cooney stated that CDS staff should be able to run reports of various information needed for evaluation/analyzing purposes this week.

Market Rate

AWI will release the Provider Market Rate schedule in June 2009. The information will be presented at the June 10, 2009 Executive Committee meeting.

KPMG Update

- Notification has been received from AWI that ELCMC should receive the final monitoring report from KPMG the week of May 18, 2009. The report is from the audit conducted the week of March 23, 2009.
- Mark Imes stated that we would like information on what the KPMG staff is paid hourly to conduct monitoring visits.

Legislative Update

- ELCMC received a public notice request from Florida Association for Child Care Management (FACCM). The same request has been received by other Early Learning Coalitions. One of the items FACCM is requesting is the VPK provider agreement which is on the ELCMC and AWI website. The ELCMC budget is also being requested by FACCM.

June 2009 Early Learning Advisory Meeting

- The next Early Learning Advisory meeting will be held on Friday, June 19, 2009 in Tampa. The e-mail communication dated May 7, 2009 from Lisa Billups at AWI was included for review.
- To date, ELCMC has not received information on the Governor appointed Board Chair. ELCMC received an e-mail that the Governor made appointments last week (the week of May 4, 2009).
- Roseann Fricks requested that if any of the Executive Committee members is able to attend the June 19, 2009 meeting in Tampa to notify her.

Funding for FY 2009 – 2010

Discussed under FY 2009 – 2010 Ages of Children to be Served.

Proposed FY 2009 – 2010 Notice of Meetings

The proposed Notice of Meetings for FY 2009-2010 was included for review. The Board/Committee meetings will continue to be held on the same day of the month as the current FY meeting dates. Meeting dates can be changed as needed. Tee Rosario will contact Colleen Kain at ARC Marion to reserve the Board meeting dates at ARC Marion Board room.

OTHER BUSINESS

- A Special Executive Committee meeting is scheduled for Friday, May 22, 2009 at 9:00 a.m. to continue discussion on the FY 2009 – 2010 Ages of Children to be Served. The meeting will be noticed in accordance with the Sunshine Law.

PUBLIC COMMENT

None

ADJOURNMENT

The meeting adjourned with no further discussion.

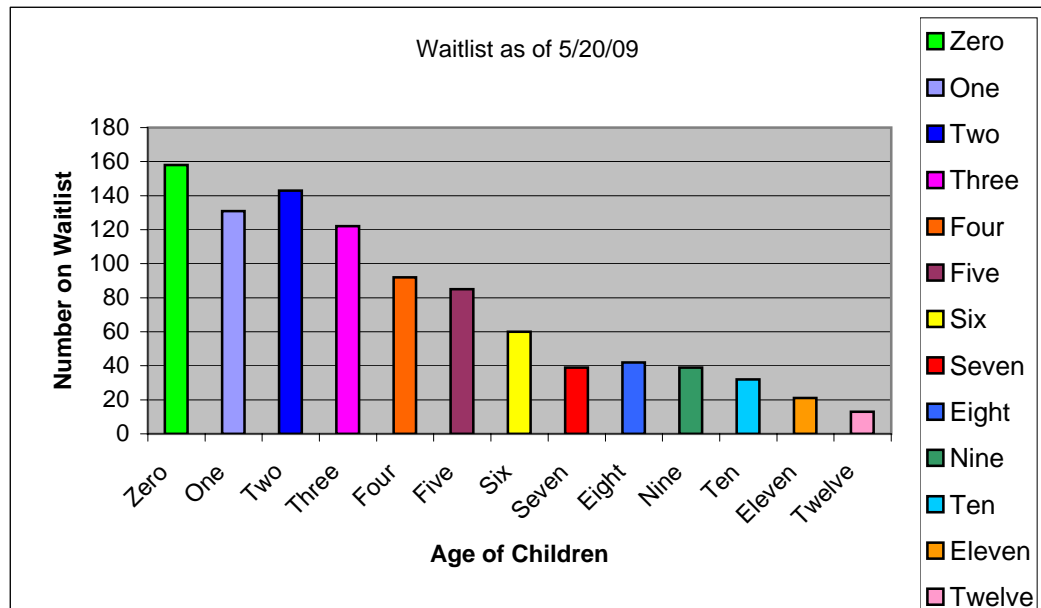
Note taker: Tee Rosario

Approved By

Signature

Date

SCHOOL READINESS WAITLIST REPORT



0 to 5	731
OVER 5	246
	<hr style="width: 50%; margin: 0 auto;"/>
	977

In partnership with



Section

2



In partnership with



Action Sheet

EXECUTIVE COMMITTEE

May 22, 2009

SUBJECT: ELCMC 2008-2009 budget revision 7-E

PROPOSED ACTION

Approve revisions to the 2008-2009 Coalition budget.

BACKGROUND INFORMATION

Based on instruction received from the Agency for Workforce Innovation earlier this fiscal year regarding OCA allocations for school readiness and VPK funds and results of a desk review conducted by AWI on expenditures during the month of September 2008, state and federal requirements for allocation of certain expenditures have been modified. As a result, the below changes in amounts contracted to Childhood Development Services are required:

- Allocate \$110,231 to 97BBA (SR administration)
- Reduce 97BBD by \$110,231 (SR non-direct services)
- Allocate \$11,337 to VPADM (VPK administration)
- Reduce VPENR by \$11,337 to (VPK eligibility & enrollment)

These re-allocations are retroactive to July 1, 2008.

Supporting Documentation Included:

2008-2009 ELCMC revised line item budget

Supporting Documentation Available:

5/1/09 desk review results letter from AWI

To be presented at Board Meeting: June 25, 2009

**EARLY LEARNING COALITION OF MARION COUNTY, INC.
2008-2009 Line Item Budget**

	A	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	
1		approved	7-E (5-B)	5/22/2009																				
2		5/13/2009																						
3																							United	
4		REVISED		REVISED	Coalition Administration							Admin/Eligibility Determination				School Readiness	VPK LLP	Resource & Referral	Quality	Infant & Toddler	Working Poor	VPK O&A	VPK Quality	United Way's Success
5	CATEGORIES / DESCRIPTIONS	BUDGET		BUDGET	97BBA	VPADM	97BDE	97BBA	97BBD	97BDE	VPADM	VPK	SLOTS	SLOTS	Prov.	Inclusion	R&R	97Q00	97INT	Match	& Monitoring	97QVP	By 6	
6		FYE		FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	
7		6/30/2009	REVISION	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	
8	Funding																							
9	AWI/OEL - School Readiness	10,080,458		10,080,458	266,611	0	12,000	110,231	127,206	346,562	0	0	8,596,276	0	0	15,915	71,516	387,475	73,527	0	0	33,823	39,316	
10	AWI/OEL - School Readiness (ARRA funds)	483,890		483,890	0	0	0	0	0	0	0	0	483,890	0	0	0	0	0	0	0	0	0	0	
11	AWI/OEL - School Readiness anticipated re-ob	200,000		200,000	0	0	0	0	0	0	0	0	200,000	0	0	0	0	0	0	0	0	0	0	
12	AWI/OEL - VPK	5,178,300		5,178,300	0	167,671	0	0	0	0	11,337	60,522	0	4,938,770	0	0	0	0	0	0	0	0	0	
13	AWI/OEL - VPK O&A	11,277		11,277	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,277	0	
14	AWI/OEL - VPK Monitoring	8,085		8,085	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8,085	0	
15	AWI/OEL - VPK 2006-2007 abs. D/E	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
16	Purchasing Pool	19,000		19,000	0	0	0	0	0	0	0	0	19,000	0	0	0	0	0	0	0	0	0	0	
17	Purchasing Pool - new request	164,780		164,780	0	0	0	0	0	0	0	0	164,780	0	0	0	0	0	0	0	0	0	0	
18	***Subtotal	16,145,790	0	16,145,790	266,611	167,671	12,000	110,231	127,206	346,562	11,337	60,522	9,463,946	4,938,770	0	15,915	71,516	387,475	73,527	0	19,362	33,823	39,316	
19	Return of Oakhurst security deposit	12,212		12,212	12,212	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
20	Misc. match, in-kind, etc. (SB6)	32,553		32,553	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32,553	
21	Dept. of Ed. - improv. for VPK LLP	5,000		5,000	0	0	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0	0	0	0	
22	Uncommitted local match	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
23	Local non-cash match (07-08 & prior carry fwd.)	116,490		116,490	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	116,490	0	0	
24	Other local cash match (incl. 07-08 carry fwd.)	2,715		2,715	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,715	0	0	
25	Other local cash & in-kind match (2008-2009)	1,538		1,538	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,538	0	0	
26	Kids Central Inc.	164,800		164,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	164,800	0	0	
27	Marion County School Board (07-08 carry fwd.)	20,000		20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20,000	0	0	
28	Marion Co./BOCC cash match	100,000		100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100,000	0	0	
29	City of Ocala - cash match	10,000		10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000	0	0	
30	FL Citizens Bank - cash match	2,500		2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500	0	0	
31	Children's Alliance breakfast	10,807		10,807	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,807	
32	A.D. Henderson (net of ELLM & Pwr. Parenting)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
33	WOW - Imag. Lib. (SB6 carry forward)	4,372		4,372	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,372	
34	WOW - Imag. Lib. (proposed new request)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
35	Target - Imagination Library	3,000		3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	
36	Community partners (SB6)	2,200		2,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,200	
37	United Way	114,162		114,162	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	94,162	0	20,000	
38	Total funding	16,748,138	0	16,748,138	278,823	167,671	12,000	110,231	127,206	346,562	11,337	60,522	9,463,946	4,938,770	5,000	15,915	71,516	387,475	73,527	512,205	19,362	33,823	112,248	
39																								
40	surplus/(deficit)	-2	0	-2	-1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
41																								
42	percentage of program budget				2.63%	3.24%	0.12%		1.25%	3.41%		1.17%	93.21%	95.37%	100.00%	0.16%	0.70%	4.54%	0.72%	5.04%	100.00%	0.33%	100.00%	
43	minimum/maximum allocation				5.00%	4.85%	14.00%		5.00%	14.00%		4.85%	70.00%	95.00%	100.00%		4.00%							
44	over/(under) threshold				-2.37%	-1.61%	-13.88%		-3.75%	-10.59%		-3.68%	23.21%	0.37%	0.00%		0.16%	0.70%	0.54%	0.72%	5.04%	100.00%	0.33%	100.00%
45																								
46	percentage of Coalition budget				1.66%	1.00%	0.07%		0.76%	2.07%		0.36%	56.48%	29.48%	0.03%	0.09%	0.43%	2.31%	0.44%	3.06%	0.12%	0.20%	0.67%	
47																								

**EARLY LEARNING COALITION OF MARION COUNTY, INC.
2008-2009 Line Item Budget**

	A	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ		
1		approved	7-E (5-B)	5/22/2009																					
2		5/13/2009																							
3																									
4		REVISED		REVISED	Coalition Administration							Admin/Eligibility Determination					School Readiness	VPK LLP	Resource & Referral	Quality	Infant & Toddler	Working Poor	VPK O&A,	VPK Quality	United Way's Success
5	CATEGORIES / DESCRIPTIONS	BUDGET		BUDGET	97BBA	VPADM	97BDE	97BBA	97BBD	97BDE	VPADM	VPK	SLOTS	SLOTS	Prov.	Inclusion	R&R	97Q00	97INT	Match	& Monitoring	97QVP	By 6		
6		FYE		FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE		
7		6/30/2009	REVISION	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009		
48	Expenditures																								
49																									
50	Administration & Quality																								
80	total salaries & benefits	546,087	0	546,087	185,500	124,121	11,837	0	0	0	0	0	0	0	4,290	15,915	0	61,806	53,776	0	8,617	31,138	48,884		
81																									
86	total insurance	12,200	0	12,200	6,064	3,507	0	0	0	0	0	0	0	0	0	0	0	1,591	538	0	0	0	501		
87																									
88	office expense:																								
89	postage & overnight mail	4,018		4,018	948	1,505	0	0	0	0	0	0	0	0	0	0	0	995	470	0	0	0	100		
90	copying & printing	14,800		14,800	2,853	1,600	0	0	0	0	0	0	0	0	0	0	0	5,202	4,745	0	0	0	400		
91	rent	45,993		45,993	17,106	12,240	0	0	0	0	0	0	0	0	0	0	0	11,916	3,185	0	0	0	1,547		
92	moving costs	10,787		10,787	6,906	3,881	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
93	new office security deposit	3,000		3,000	3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
94	telephone	6,500		6,500	2,651	1,204	0	0	0	0	0	0	0	0	0	0	0	1,650	750	0	0	0	245		
95	cell phone	3,540		3,540	2,640	0	0	0	0	0	0	0	0	0	0	0	0	600	300	0	0	0	0		
96	utilities	7,300		7,300	3,745	2,200	0	0	0	0	0	0	0	0	0	0	0	650	350	0	0	0	355		
97	cleaning	3,600		3,600	1,800	1,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
98	alarm monitoring	608		608	304	304	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
99	advertising	0		0	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
100	supplies	12,728		12,728	3,323	2,900	0	0	0	0	0	0	0	0	0	0	0	5,000	1,300	0	0	0	205		
101	maintenance & repairs (EFS upgrade - \$7,000)	11,011		11,011	9,427	1,409	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	175		
102	meetings & conferences	200		200	200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
103	bank & payroll charges	700		700	400	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
104	dues & subscriptions	5,000		5,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
105	attorney fees	1,000		1,000	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
106	audit fees	15,200		15,200	7,350	7,350	0	0	0	0	0	0	0	0	0	0	0	200	0	0	0	0	300		
107	taxes & fees	600		600	300	300	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
108	furniture & equipment (computers)	10,000		10,000	5,000	1,000	0	0	0	0	0	0	0	0	0	0	0	4,000	0	0	0	0	0		
109	depreciation	11,000		11,000	8,850	1,650	0	0	0	0	0	0	0	0	0	0	0	500	0	0	0	0	0		
110	Board & staff retreats	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
111	total office expense	167,585	0	167,585	83,003	39,643	0	0	0	0	0	0	0	0	0	0	0	30,713	11,100	0	0	0	3,327		
112																									
113	other expenses																								
114	travel	13,648		13,648	4,257	400	163	0	0	0	0	0	0	0	200	0	0	4,100	1,854	0	1,201	0	1,473		
115	community awareness	10,496		10,496	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,544	0	952		
116	staff training	3,000		3,000	0	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0	0	0	0	0		
117	website hosting, email domain	1,176		1,176	0	0	0	0	0	0	0	0	0	0	0	0	0	392	392	0	0	0	392		
118	Children's Alliance Breakfast	6,852		6,852	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,852		
119	PJ Project	30,553		30,553	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,553		
120	conference scholarships (CFCC & other)	4,500		4,500	0	0	0	0	0	0	0	0	0	0	0	0	0	1,500	1,500	0	0	0	1,500		
121	CFCC conference sponsorship	2,000		2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	1,000	0	0	0	0		
122	provider training & implementation materials	9,325		9,325	0	0	0	0	0	0	0	0	0	0	0	0	0	5,166	3,367	0	0	0	793		
123	Imagination Library	10,227		10,227	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,227		
124	children's books	588		588	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	588		
125	lending library resources	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
126	summer programs (June 2008)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
127	summer programs (July 2008)	22,107		22,107	0	0	0	0	0	0	0	0	0	0	0	0	0	22,107	0	0	0	0	0		
128	summer programs (June 2009)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
129	parent education	7,256		7,256	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0	0	0	0	6,256		
130	support materials for families	1,120		1,120	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,120		
131	child care (Powerful Parenting)	1,000		1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000		
132	food (Powerful Parenting)	450		450	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450		
133	community partners	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
134	program materials	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
135	training materials	65		65	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	65		
136	curricula/training supplies (VPK LPP)	510		510	0	0	0	0	0	0	0	0	0	0	510	0	0	0	0	0	0	0	0		
137	Gold Seal accreditation reimbursement	5,000		5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0		

**EARLY LEARNING COALITION OF MARION COUNTY, INC.
2008-2009 Line Item Budget**

	A	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ
1		approved	7-E (5-B)	5/22/2009																			
2		5/13/2009																					
3																							
4		REVISED		REVISED	Coalition Administration						Admin/Eligibility Determination			School Readiness	VPK	LLP	Resource & Referral	Quality	Infant & Toddler	Working Poor	VPK O&A, & Monitoring	VPK Quality	United Way's Success
5	<u>CATEGORIES / DESCRIPTIONS</u>	<u>BUDGET</u>		<u>BUDGET</u>	<u>97BBA</u>	<u>VPADM</u>	<u>97BDE</u>	<u>97BBA</u>	<u>97BBD</u>	<u>97BDE</u>	<u>VPADM</u>	<u>VPK</u>	<u>SLOTS</u>	<u>SLOTS</u>	<u>Prov.</u>	<u>Inclusion</u>	<u>R&R</u>	<u>97Q00</u>	<u>97INT</u>	<u>Match</u>	<u>97QVP</u>	<u>By 6</u>	
6		FYE		FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE	FYE
7		6/30/2009	REVISION	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009	6/30/2009
142	Slots																						
143	CDS - Administration (BBA)	0	110,231	110,231	0	0	0	110,231	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
144	CDS - Non-Direct Services (BBD)	110,231	-110,231	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
145	CDS - Provider Payments (BBD)	127,205		127,205	0	0	0	0	127,205	0	0	0	0	0	0	0	0	0	0	0	0	0	0
146	CDS - Eligibility Determination (BDE)	341,562		341,562	0	0	0	0	0	341,562	0	0	0	0	0	0	0	0	0	0	0	0	0
147	CDS - Eligibility Determination (BDE) (overtime)	5,000		5,000	0	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0
148	CDS - VPK (Administration)	0	11,337	11,337	0	0	0	0	0	0	11,337	0	0	0	0	0	0	0	0	0	0	0	0
149	CDS - VPK (Eligibility, Prov. Pymts.)	71,859	-11,337	60,522	0	0	0	0	0	0	0	60,522	0	0	0	0	0	0	0	0	0	0	0
150	CDS - Parent & Child Services (Q00)	250,100		250,100	0	0	0	0	0	0	0	0	0	0	0	0	0	250,100	0	0	0	0	0
151	CDS - Provider Training (Q00)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
152	CDS - Resource & referral (Q14)	71,516		71,516	0	0	0	0	0	0	0	0	0	0	0	0	71,516	0	0	0	0	0	0
153	At risk of abuse & neglect (R00)	1,608,526		1,608,526	0	0	0	0	0	0	0	0	1,608,526	0	0	0	0	0	0	0	0	0	0
154	Cash assistance - working (G00)	359,941		359,941	0	0	0	0	0	0	0	0	359,941	0	0	0	0	0	0	0	0	0	0
155	Purchasing pool (PPO)	183,780		183,780	0	0	0	0	0	0	0	0	183,780	0	0	0	0	0	0	0	0	0	0
156	Gold seal payment (GSD)	495,962		495,962	0	0	0	0	0	0	0	0	495,962	0	0	0	0	0	0	0	0	0	0
157	Working poor (P00)	5,362,957		5,362,957	0	0	0	0	0	0	0	0	5,362,957	0	0	0	0	0	0	0	0	0	0
158	Working Poor 6% match	512,206		512,206	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	512,205	0	0	0
159	Cash assistance - not working (GNW)	775,059		775,059	0	0	0	0	0	0	0	0	775,059	0	0	0	0	0	0	0	0	0	0
160	ARRA	483,890		483,890	0	0	0	0	0	0	0	0	483,890	0	0	0	0	0	0	0	0	0	0
161	Anticipated SR direct services re-ob funds	193,831		193,831	0	0	0	0	0	0	0	0	193,831	0	0	0	0	0	0	0	0	0	0
162	Voluntary Pre-K	4,938,770		4,938,770	0	0	0	0	0	0	0	0	0	4,938,770	0	0	0	0	0	0	0	0	0
163	06-07 VPK abs. data entry (VPMNI)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
164	Unallocated funds (UNALL)	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
165	total slots	15,892,395	0	15,892,395	0	0	0	110,231	127,205	346,562	11,337	60,522	9,463,946	4,938,770	0	0	71,516	250,100	0	512,205	0	0	0
166																							
167	Total costs	16,748,140	0	16,748,140	278,824	167,671	12,000	110,231	127,205	346,562	11,337	60,522	9,463,946	4,938,770	5,000	15,915	71,516	387,475	73,527	512,205	19,362	33,823	112,248

Section

3



In partnership with



Action Sheet

EXECUTIVE COMMITTEE

May 22, 2009

SUBJECT: CDS SR-VPK contract amendment 0006

PROPOSED ACTION

Approve the changes below to the 2008-2009 CDS SR-VPK contract.

BACKGROUND INFORMATION

Based on guidance received from the Agency for Workforce Innovation regarding OCA allocations for school readiness and VPK funds, requirements for allocation of certain expenditures have been modified. As a result, the following changes are required:

- Allocate \$110,231 to 97BBA (SR administration)
- Reduce 97BBD by \$110,231 (SR non-direct services)
- Allocate \$11,337 to VPADM (VPK administration)
- Reduce VPENR by \$11,337 to (VPK eligibility & enrollment)

Revised budgets for the fiscal year have been submitted as these re-allocations are retroactive to July 1, 2008.

Supporting Documentation Included:

2008-2009 CDS SR-VPK contract amendment 0006

Supporting Documentation Available:

2008-2009 CDS revised SR budget
2008-2009 CDS revised VPK budget
2008-2009 CDS SR-VPK contract
2008-2009 ELCMC line item budget

To be presented at Board Meeting: June 25, 2009



**Amendment 0006
To Contract with
CHILDHOOD DEVELOPMENT SERVICES, INC.
For Fiscal Year 2008 – 2009
For SCHOOL READINESS SERVICES
AND
VOLUNTARY PRE-KINDERGARTEN SERVICES**

THIS AMENDMENT, entered into between the Early Learning Coalition of Marion County, hereinafter referred to as “ELCMC” and Childhood Development Services, hereinafter referred to as “CDS”, amends the Contract for School Readiness and Voluntary Pre-Kindergarten Services for fiscal year July 1, 2008 through June 30, 2009, dated June 20, 2007, as follows:

This Contract is being amended to increase funds for School Readiness Services only. This Contract Amendment does not affect funds obligated for Voluntary Pre-Kindergarten Services as detailed in the above-mentioned Contract.

Page 2, Section IV, FUNDS, is hereby amended to read as follows:

This is a cost reimbursement contract not to exceed **\$15,269,689...**”

Page 2, Section IV, FUNDS: The following allocations are revised as follows:

\$ 127,206	for CDS school readiness non-direct costs (including provider payments)
\$ 110,231	for CDS school readiness administration costs
\$ 11,337	VPK administration costs
\$ 60,522	VPK non-direct costs (including eligibility and provider payments)

Page 2, Section IV, FUNDS: The following allocations are not affected by this Amendment:

\$9,241,181	for school readiness services (slots)
\$ 183,780	for CCEP Purchasing Pool Allocation
\$ 346,562	for eligibility determination services
\$ 250,100	for quality initiative services (to include parent & child services and provider training)
\$4,938,770	for Voluntary Pre-Kindergarten direct services (slots)

This Amendment for School Readiness Services shall begin on May 22, 2009 or on the date on which the amendment has been signed by both parties, whichever is later. All

provisions in the Contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Contract.

This amendment is hereby made a part of the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this two-page amendment to be executed by their officials thereunto duly authorized.

Mark Imes, Vice-Chair
Early Learning Coalition of Marion County

Charles Hiatt, Chair
Childhood Development Services

Roseann Fricks, Executive Director
Early Learning Coalition of Marion County

Linda Foy, Chief Executive Officer
Childhood Development Services

DATE: _____

DATE: _____

Parliamentary Motions Guide

Based on *Robert's Rules of Order Newly Revised (10th Edition)*

The motions below are listed in order of precedence. Any motion can be introduced if it is higher on the chart than the pending motion.

YOU WANT TO:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§21 Close meeting	I move to adjourn	No	Yes	No	No	Majority
§20 Take break	I move to recess for	No	Yes	No	Yes	Majority
§19 Register complaint	I rise to a question of privilege	Yes	No	No	No	None
§18 Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§17 Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§16 Close debate	I move the previous question	No	Yes	No	No	2/3
§15 Limit or extend debate	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§14 Postpone to a certain time	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§13 Refer to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§12 Modify wording of motion	I move to amend the motion by ...	No	Yes	Yes	Yes	Majority
§11 Kill main motion	I move that the motion be postponed indefinitely	No	Yes	Yes	No	Majority
§10 Bring business before assembly (a main motion)	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority

Parliamentary Motions Guide

Based on *Robert's Rules of Order Newly Revised (10th Edition)*

Incidental Motions - no order of precedence. Arise incidentally and decided immediately.

YOU WANT TO:	YOU SAY:	INTERRUPT	2ND?	DEBATE?	AMEND?	VOTE?
§23 Enforce rules	Point of order	Yes	No	No	No	None
§24 Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§25 Suspend rules	I move to suspend the rules which ...	No	Yes	No	No	2/3
§26 Avoid main motion altogether	I object to the consideration of the question	Yes	No	No	No	2/3
§27 Divide motion	I move to divide the question	No	Yes	No	Yes	Majority
§29 Demand rising vote	I call for a division	Yes	No	No	No	None
§33 Parliamentary law question	Parliamentary inquiry	Yes	No	No	No	None
§33 Request for information	Point of information	Yes	No	No	No	None

Motions That Bring a Question Again Before the Assembly - no order of precedence. Introduce only when nothing else pending.

§34 Take matter from table	I move to take from the table ...	No	Yes	No	No	Majority
§35 Cancel previous action	I move to rescind ...	No	Yes	Yes	Yes	2/3 maj. w/ notice
§37 Reconsider motion	I move to reconsider the vote ...	No	Yes	Varies	No	Majority