



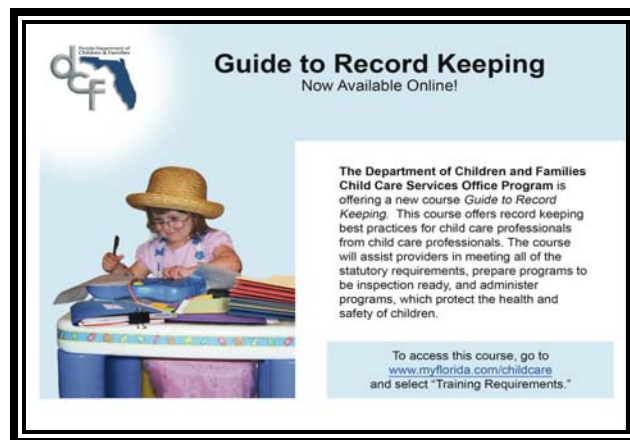
Training News

Beginning July 1...

Go online to: <http://www.myflorida.com/childcare/>
and select "Training Requirements"

Online Training News

Licensing regulations require providers to maintain a variety of records to be in compliance. In an effort to assist providers, the Department is pleased to announce the *Guide to Record Keeping* course is now available *online* through the Child Care Services Program Office. This is a 3-hour course and may be used to meet part of the annual in-service training required by statute. The purpose of this course is to provide information and tips for success in record keeping. To access this course, go to <http://www.myflorida.com/childcare/>, select "Training Requirements," and then "Online Courses."



Access to Online Courses

If you have earned an in-service certificate, which means you have completed any of the following courses, you will have permanent access to the courses:

- Guide to Record Keeping
- Emergent Literacy for VPK Instructors
- VPK Director Endorsement

You will be able to re-enter these courses, at no cost, to use the information as a resource in your work as a child care professional.

Unregister for Instructor-based Courses

Have you ever registered for an instructor-based course by accident? If so, go to your Child Care Training Transcript and click on "View Scheduled Courses." If you have not paid for the course, you may select the "Unregister" button to remove yourself from the course. If you have paid for the course, you will need to contact your training provider regarding their cancellation policies.

If you have questions regarding child care training, please call the Child Care Training Information Center at 1-888-352-2842.

Mission: Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency