

# 30 Hour Introductory Training is Now Available Online!

## How can I access the online training courses?

Go to [www.myflorida.com/childcare](http://www.myflorida.com/childcare)  
Select "Training Requirements"  
Select "Click here to Register for Courses"  
Select "Online Courses" and select a course.

## How much will the course cost?

\$10 per course. There will be no refunds for online courses. You may pay for the courses online using a credit card or mail a payment, in the form of a cashier check or money order, to the address provided. (No personal checks)

## How long will the course be available?

For each payment, you will have access for 45 days. Each course's 45-day window of availability will begin when you enter the course the first time. After 45 days, if you wish to access the course again, you will need to reregister and repay.

## Can I take more than one online course at a time?

Yes. During registration, you may choose to register and pay for more than one course at a time. Once you have paid for the courses, a "Go to Course" button will appear. Although you have paid for more than one course, you may choose to view only one at a time so you are not rushed to complete all of the courses within the same 45-day window.

## If I retake a course, can I earn more than one certificate?

No. A certificate will be issued based on the first completion date. All courses may be retaken for informational purposes; however, additional completion certificates will not be issued.

## Do I have to take the competency exam?

Yes, to meet the licensing requirement competency exams are required to complete training. You will receive in-service credit if you complete the coursework, but do not successfully complete a competency exam.

## How do I register for a competency exam?

Once you have registered and paid for a course, go to your Child Care Training Transcript at [www.myflorida.com/childcare/training](http://www.myflorida.com/childcare/training). At the top of your transcript, choose the "**Register for Competency Exam**" button. You must register for a competency exam at least 10 days before taking an exam at a local exam site.

**NOTE: Beginning July 2007 a fee will be charged for all online courses.**



*Protect the Vulnerable, Promote Strong and Economically Self-Sufficient Families, and Advance Personal and Family Recovery and Resiliency.*